

Guidelines for the Policy Committee of the San Diego/Imperial Area 08 Assembly

1) Scope

- a) Reviews and makes recommendations concerning the Area Structure and Guidelines, including redistricting.
- b) Reviews and makes recommendations concerning the Conference Charter, Conference Policy, and the A.A. Service Manual.
- c) Reviews suggestions for changes in the above items, making recommendations where necessary. This entails formulating motions from general guidance of and at the request of the Area Committee.
- d) Informs the Area Fellowship of Trustee elections, and provides suggested qualification guidelines for candidates.
- e) Assists in Trustee Nominee elections.
- f) Assists the Area Secretary in preparing and distributing copies of the Area Structure and Guidelines, proposed changes, and amendments thereto.
 - i. Printing of the AAS&G, in part or in its entirety, will be done in a quantity and at a time to be decided annually.
 - ii. An annual update will be made to Appendix C of the major motions of the year's Area Assemblies as furnished by the Area Secretary within 30 days of the November Area Assembly.
 - iii. Distribution of the AAS&G will be done at an Area Committee meeting, with each DCM responsible for distribution to his respective GSRs.
 - iv. Provides the IT Committee with the latest version of the AAS&G to be posted on the Area Website.
- g) Maintains a San Diego/Imperial Area Assembly map delineating current district boundaries.
- h) Reviews flyers to be disseminated at Area Assemblies or Area Committee meetings for conformance with Area Assembly Structure and Guidelines, AA Tradition, and Area Assembly Policies.
- i) Instructs and assists members of the Area Assembly or Area Committee in formulating motions to be made to the Area Assembly.
- j) Maintains and produces the San Diego Imperial Area Assembly GSR Addendum to the Service Manual and the DCM Manual.
- k) May undertake such additional duties as deemed appropriate by the Committee and which do not conflict with the foregoing or with the Area Committee or Area Assembly guidance and direction.

2) Membership

- a) The Policy Committee will be composed of nine (9) voting members, each of whom will be members of the San Diego/Imperial Area Assembly. Except for the Chairperson, a member's term of service will coincide with his or her term of service as a GSR or a DCM.
- b) No voting member may belong to more than one standing committee.

3) Officers

- a) Officers of the Committee shall consist of a Chairperson, an Alternative Chairperson, and a Secretary.
- b) The Chairperson will be elected by and from the voting Committee membership prior to the final Area Committee meeting of each odd numbered year.
- c) The Committee will elect the Alternate Chairperson and the Secretary at its first meeting following the January Area Assembly meeting.
- d) The Chair will vote only in the case of a tie in the Committee vote.

4) Meetings

- a) Committee meetings shall be held monthly or as otherwise determined by the Committee.
- b) Any member of Alcoholics Anonymous is welcome to attend meetings and GSRs are encouraged to attend.

When	Where	How
The first Tuesday each Month	Central Office 7075 Mission Gorge Rd Suite B San Diego, CA 92120	Mission Gorge Road and Old Cliffs Road