

**San Diego-Imperial Area Assembly**

**Check Request**

**1 Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**2 Budget Category**

**a. Area Officer**

- Delgate
- Alternate Delgate
- Chairperson
- Secretary
- Registrar
- Treasurer

**b Committee**

- Agenda
- Archives
- Contact
- C.P.C.
- Finance
- Grapevine
- Literature
- Newsletter
- Policy

**c Ad Hoc Committees**

- Accessibility
- Anonymity
- Audio Visual
- Computer
- La Vina
- Spanish Translation

**d. Area Events**

- DCM Sharing
- ROOTS
- Tradition Breakfast
- Unity Day
- \_\_\_\_\_

**e. Area Literature**

- A.A. History Book
- Grapevine Committee
- La Vina
- Literature Committee

**f. Other**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**g. Administration**

- \_\_\_\_\_ Assembly
- Area Committee
- Computer
- Fliers
- Storage
- \_\_\_\_\_

**3 Expenses Reimbursement (Itemize and Attach Receipts or Documentation)**

a	_____	\$	_____
b	_____	\$	_____
c	_____	\$	_____
d	_____	\$	_____
e	_____	\$	_____
f	_____	\$	_____
	Total	\$	_____

**4 Check Request**

- a In the amount of: \$ \_\_\_\_\_
- b Make Payable to: \_\_\_\_\_
- Mail to \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_
- Return to Requesting Party