

PROPOSED AMENDMENT TO THE AREA ASSEMBLY STRUCTURE AND GUIDELINES

Name of Motion: Annual Tax Filing Responsibility

06/02/15	1. Submitted to the Area Chairperson and Policy/Agenda Committee's.(This is a
12/3/15	good time to send the motion to translation.)
12/17/15	2. Reviewed by the Area Committee
01/23/16	3. Presented to the Area Assembly
01/23/16	4. Area Assembly votes—majority vote required to distribute for group consideration
	5. GSRs review with Groups—Group Consciences taken
	6. Final vote by Area Assembly—two thirds majority vote required for adoption

NOTES:	a. All proposed new text is presented with <u>underline</u> .
	b. All proposed deletions are presented with strikethrough .
	c. Explanations of changes are presented in [brackets].
	d. Page number refers to the current location of text in the A.A.S.&G.
	e. If the proposal is new and does not alter or amend the existing text, the page number indicates the intended location in the A.A.S.&G., if adopted.

Financial Impact to the Area Assembly			
Direct Costs (-)Savings (+) (Actual \$ spent by the Area Assembly to produce or secure change.)		Indirect Costs (-) or Savings (+)possible related costs to sub-committees, support costs or maintenance.)	
\$	Description	\$	Description
\$350.00	Exist on line L13 in annual budget		

Concepts and Traditions that apply	
Concept or Tradition	How it applies
X	Every service responsibility should be matched by an equal service authority- the scope of such authority to be always well defined whether by tradition, by resolution, by specific job description or by appropriate charters and bylaws.

Motion: This motion is being brought forth to add the text on: Sec.V.G.7.

to read as follows:

Current Text: No current text exists.

Proposed Text: 7. File yearly tax documents in a timely manner and maintain hard copies for 7 yrs.

Background: It was brought to the attention of the Finance Committee that responsibility for the Area's annual tax filings is not mentioned in the Area Structure and Guidelines. If the filing of tax returns is not completed the Area could lose it's tax exempt status. In the past this has been done by the Area Treasurer. This should be listed as one of the Area Treasurer's duties in the Area Structure and Guidelines.