

District 22
STRUCTURE AND GUIDELINES
Serving 1500 square miles
One day at a time
Est. Nov. 13, 1993



Borrego Springs
Julian
Ocotillo Wells
Ramona
Santa Ysabel
Warner Springs

05/01/2012

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DISTRICT 22 MEETING STRUCTURE and GUIDELINES

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GSR PREAMBLE

We are the General Service Representatives.
We are the link in the chain, communicating for our groups
with the General Service conference and the world of A.A.

We realize that the ultimate authority in A.A.
is a loving God as he may express himself in our group conscience.

As trusted servants,
our job is to bring information to our groups
so that they can reach an informed group conscience.

By communicating this group conscience,
we are helping to maintain the unity and strength so vital to our fellowship.

Let us, therefore,
have the patience and tolerance to listen while others share,
the courage
to speak up when we have something to share,
and the wisdom
to do what is right for our group as a whole.

DISTRICT 22 MEETING STRUCTURE and GUIDELINES

APPROVED 05/01/2012

- I. NAME
 - District 22 Monthly Meeting

- II. PURPOSE
 - A. To carry the message to the alcoholic who still suffers.
 - B. Serve as the essential communication link between the district Groups and the DCM (District Committee Member), the Area Delegate and to other district GSR's (General Service Representatives).
 - C. Carry out the business of the district's group conscience.
 - D. To encourage participation of all groups within the district through election of Group Service Representatives.
 - E. To support/assist District DCM and/or ALT (Alternate) DCM to attend at least one REGIONAL SERVICE EVENT per term, within the available yearly budget.
 - 1. Prior to any REGIONAL SERVICE EVENT the DCM and/or ALT DCM shall confirm their plan to attend within the budgeted monies for the event one month prior to the event.

- III. MEMBERSHIP
 - A. District 22 GSR's
 - B. District 22 DCM

- IV. VOTING MEMBERS
 - A. District Officers
 - B. GSRs currently registered as representing a District 22 Group.

Each qualified voter shall have a single vote even though the member may be serving more than one capacity. Members who miss three consecutive meetings are considered inactive. The incumbent or DCM arranging for an alternate to serve on a temporary basis may preclude this action.

- V. MEETINGS
 - A. First Tuesday of each month.
 - B. The meeting will seek "substantial unanimity" on all matters (at least 2/3 of those voting).
 - C. No quorum is necessary to conduct the business of the district.

- D. The Alternate DCM provides an agenda and facilitates the meeting.
- E. The DCM arranges guest speakers.
- F. The meeting shall be comprised of the group elected GSRs and the elected DCM. Members of any District 22 group are welcome but are not eligible to vote on any matters requiring a vote.
- G. A typical meeting may include:

DECLARATION OF UNITY

This we owe to A.A.'s future; to place our common welfare first; to keep our fellowship united. For on A.A. unity depend our lives, and the lives of those to come.

Presentation of the previous month's meeting minutes. Additions and corrections may be made before a vote to accept the minutes is completed.

Treasurer's report

Registrar report

DCM report to the GSRs on area issues and decisions

GSR reports on group activities, functions, problems, attendance and other group matters.

Old Business

Committee status and reports

Service presentations covering A. A. principles, the Twelve Concepts or the Twelve Traditions etc.

Scheduled guest speakers

District/Conference agenda items

New Business

Adjourn

RESPONSIBILITY DECLARATION

I am responsible. Whenever anyone, anywhere, reaches out for help,

I want the hand of A.A. always to be there.

And for that: I am responsible.

VI. DISTRICT OFFICERS

- A. DCM
- B. Alternate DCM
- C. Secretary
- D. Registrar
- E. Treasurer

VII. FINANCIAL GUIDELINES

- A. District 22 will accept contributions only from individual A.A. members and A.A. Groups in the San Diego-Imperial Area. This insures that the District remains directly responsible to those it serves.

- B. District 22 will adopt an annual budget, the expenses of which shall not exceed its anticipated income.
 - 1. The budget shall include but not be restricted to line items for;
 - a. rent
 - b. p.o. box
 - c. postage
 - d. copies/mileage
 - e. DCM/ALT DCM regional service events
 - f. literature
 - g. prudent reserve
 - h. district education events
 - i. income
- C. The proposed Annual Budget shall be provided to the Groups by September 15th, allowing 45 days for review. The District Members shall vote on the Budget at the November District meeting.
- D. District 22 Treasurer or DCM will be responsible for disbursements.
 - 1. The Treasurer shall establish and maintain a District 22 checking account.
 - 2. The current DCM, ALT DCM, or an appointed GSR shall be signers on the District Bank Records following the District election of officers. In emergencies either/or may sign checks and disperse authorized expenses.
- E. Disbursements for unbudgeted expenses must be approved by:
 - 1. Treasurer or DCM for amounts up to \$25.00
 - 2. GSR's for amounts up to \$250.00
 - 3. District Groups for amounts greater than \$250.00
- F. Service Events
 - 1. Service events shall be determined by group conscience as voted by the District 22 groups.
 - 2. Service events should not be held for the purpose of raising funds.
 - 3. Service events should be budgeted to pay for reimbursable expenses only.
 - 4. Surplus funds from service events should be passed onto District 22.
- G. On December 31st any monies remaining in the checking account over the approved budget total are to be contributed equally to the GSO (General Service Office) in New York and to SDIAA (San Diego-Imperial Area Assembly)(Area8).

VIII PRUDENT RESERVE

- A. An annual District prudent reserve shall be established by January 1st of each year.

- B. For the year 2008 and future years until changed, the prudent reserve is set at \$350.00.

IX STANDING COMMITTEES

- A. Standing Committees will be established by the DCM as necessary. Each Standing Committee shall have a chair and members from the District meeting or District groups.
- B. Standing Committees for are:
 - a. Structure and Guidelines
 - b. Finance and Budget
 - c. Outreach
 - d. Workshops and Training
 - e. Literature

X RATIFICATION

- A. These guidelines shall be effective immediately upon acceptance by two-thirds of the District Meeting members, present and voting.
- B. Annual Review
 - a. The DCM shall appoint an ad hoc Committee Chair to review these guidelines every even numbered year in February.
 - b. The ad hoc Committee Chair may implement editorial changes such as spelling, grammar and other revision that have no significant impact on the guidelines with the concurrence of the ad hoc committee and the DCM.
 - c. Upon completion of the review the Committee Chair will prepare a presentation for the District Meeting and upon acceptance by two-thirds of the District Meeting, present and voting, the recommended changes will be incorporated into the guidelines by the ad hoc Committee Chair.

XI SUSPENSION

Upon agreement by three fourths of the District Meeting members, present and voting, these guidelines may be suspended temporarily for necessity.