

Area 8 Finance Committee Meeting Minutes

San Diego Central Office

7075-B Mission Gorge Road, San Diego

November 12, 2018

Declaration of Unity: This we owe to A.A.'s future; to place our common welfare first; to keep our fellowship united. For on A.A. unity depend our lives, and lives of those to come.

Agenda

1. Open at 6:30 with Declaration of Unity
2. Introductions, Efrain (treasurer), Cheryl (secretary), Joshua (chair), Alicia (interpreter) Monty (Area Chair), Paul G.
3. Review October 2018 minutes were approved as written.
4. October Financial report — Efrain
 - i. Total Contributions \$3,363.28
 - ii. Total Budgeted Expenses \$2,809.10
 - iii. Contributions Less Budgeted Expenses \$554.18
 - iv. Total Expenses \$6,155.67
 - v. Total Cash on Hand \$11,318.51
 - vi. Amount TRANSFERRED to prudent reserve \$ 0.00
 - vii. Prudent Reserve Balance \$5,000.00
 - viii. Unbudgeted expenses \$2,297.43
 - ix. Contribution to GSO \$1,049.14
- b. 2018 Quarterly report —
 - i. Total Contributions Q1: \$ 11,860.97 Q2: \$ 13,863.78 Q3: \$ 15,771.41 Q4: \$ 0.00
 - ii. Total Expenses Q1: \$ 13,428.81 Q2: \$ 9,859.79 Q3: \$ 14,254.04 Q4: \$ 0.00
 - iii. Cash on Hand Q1: \$ 10,218.91 Q2: \$ 15,812.00 Q3: \$ 14,110.90 Q4: \$ 0.00
 - iv. Amount TRANSFERRED to local forum Q1: \$2,665.00 Q2: \$ 0.00 Q3: \$4,577.96 Q4: \$0.00
 - v. Amount TRANSFERRED to prudent reserve Q1: \$0.00 Q2: \$0.00 Q3: \$0.00 Q4: \$0.00

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5. Old Business:

- a. There was a question regarding Line item K.06. It seems that \$400 was spent on a line that had \$0 budgeted in 2018. It is unknown what that line item supported.
- b. Joshua received very good feedback about the job the Finance Committee has been doing this year.
- c. Monty received mixed feedback regarding the process we used this year in navigating the changes to the budget as submitted this year (as mentioned during October meeting). To prevent the arguments regarding about what was done he is suggesting we change the “budget” to “spending plan”. Should we document the process of how a budget is approved? What is the best order of presenting the proposed budget ACM first or districts?
- d. The Treasurer feels we need to impose and enforce the deadline.

6. New Business:

- a. Hold a workshop to assist Area Officers and Standing Committees in preparing their budget requests. This would allow the Finance Committee, Treasurer to inform and encourage those new to the process.
- b. Add a line item to the Delegate budget for “Collaboration”.
- c. Add line items under standing committees including “administration”, “mileage”, “workshops” and “PRASSA”.
- d. Change Area Events to include the Archivist convention instead of listing it under the Archives committee.
- e. The Area Structure and Guidelines allows us to earmark money for specific purposes like the replacement of capital equipment etc.
- f. Literature and Grapevine sales should be a line item.
- g. Should the Agenda Standing Committee be withdrawn as a Standing Committee?
- h. Should the Spanish Woman’s Workshop be a local event only? Or should we put a time limit for the workshop to be self-supporting? Monte

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feels there needs to be more communication with District 18 and 15
before we bring this to the ACM.

i. Next month we will cover the workshop items.

7. Next Finance Committee Meeting is December 10th at 6:30

a. The meeting was adjourned at 8:11 with the responsibility pledge.

Responsibility Pledge

When anyone, anywhere reaches out for help, I want the hand of A.A. always to be there;
and for that, I am responsible.