

**DCM/Committee Chair Training Workshop**  
**The Tools in the Toolbox of Effective Service Leadership**

*The DCM/Committee Chair workshop is designed to inspire unity and effectiveness among our Area leadership. It is a learning experience for all DCMs and Committee Chairs. We will use the A.A. Service Manual, the Area Structure and Guidelines, the DCM Manual, and Standing Committee Guidelines as we study various topics.*

**8:30am** Continental Breakfast

**9:00am** Opening Remarks & Agenda Review Jerry

**Declaration of Unity:**

This we owe to A.A.'s future: To place our common welfare first; to keep our fellowship united. For on A.A. unity depend our lives, and the lives of those to come.

**9:05am** A message from the Area Delegate Roxane

**9:15am** Sharing Session

- DCM Sharing Session Topic: How to best serve the GSR
- Committee Chair Sharing Session Topic: What makes an effective committee?

**9:45am** Panel "Toolbox 101"

Leader: Sutton

Timer: Jerry

Speakers: (10-15min)

1. Coordinating within the committee/district Toni I.
  - a. Elect/train/include your alternate and working with committee officers
  - b. Delegating responsibilities / asking for help
2. Developing Engaging Agendas & Enthusiastic Reports Ernest D.
  - a. Developing effective agendas
  - b. Reporting at the district/committee level vs. ACM
3. Developing work/workshops & events Blaine
  - a. Event planning techniques & ideas
  - b. Managing Committee/District funds (common/best practices)
4. Panel Q&A

**10:45am** Break

**10:55am** **GSO Video – General Service**

**11:10am** Sharing Session

- DCM Topic: The good, the bad and the ugly of ACM in serving your needs
- Committee Chair Topic: The good, the bad and the ugly of ACM in serving your needs

**11:40am** Panel "Our Service Legacy & Concepts at Work"

Leader: Sutton

Timer: Jerry

Speakers: (10-15min)

1. The AA General Service Office Paul C.
  - a. Coordinating with GSO (who & how)
  - b. What services does GSO provide each of us
2. The General Service Conference Roxane
  - a. Preparing for Conference
  - b. Coordinating with Conference publications/communications throughout the year
  - c. What to expect from your Delegate
3. Incorporating the Concepts Gonzalo
  - a. Applying Concepts 3, 4 & 5
  - b. Bringing the vision of our Warranties into our service lives
4. Panel Q&A

**12:40pm** Strategies for Group Reach Out & Gaining Participation

Jerry

**12:50pm** The Spirit of Rotation & Closing Remarks

Monty

I am Responsible.  
When Anyone, Anywhere  
Reaches Out For Help,  
I Want The Hand Of A.A.  
Always To Be There.

And For That,  
I Am Responsible!

Thank you for coming, participating and many blessings  
in loving service to you and your districts/committees!

- Your Area 08 Officers (Panel 68)