

## ARCHIVES COMMITTEE MEETING MINUTES

October 2, 2019

7:00 p.m. – 8:00 p.m.

**NEXT MEETING SCHEDULED: Wednesday, November 6<sup>th</sup> at 6:00 p.m. @ Pollo Maria's (3055 Harding St, Carlsbad, CA 92008)**

### **In Attendance:**

- Mackenzie S., Committee Chair
- Jonathan P., Committee Member
- Kevin P., Committee Member
- Julie O., Committee Member
- John B., Committee Member
- Karen M., New Committee Member
- Alan R., Committee Secretary

### **Introductions/Birthdays**

Julie – 9/28/11

### **District Outreach**

Mackenzie announced at the last ACM that the Archives Committee is available to conduct outreach visits.

### **Evaluation of Archivist**

Archives Committee is to evaluate current Archivist, Mike. The term is 4 years and the archivist needs to be evaluated every two (2) years. The archivist can extend another 2 years.

### **ACTION(S):**

- Mackenzie to ask Mike when his 4-year term is up.
- Mackenzie to create a checklist to evaluate Mike.

### **Archives Tour in Riverside**

Maybe arrange site visit up there to tour the location. Date TBD.

**ACTION:** Discuss at next Archives Meeting.

### **Oral Histories**

Oral histories on hold until we speak with Mike.

**ACTION:** Mackenzie to ask Mike if he had conducted any more oral histories.

### **ROOTS Meeting**

- Date: Saturday, November 30, 2019
- Location: North County at Harding Community Center
- Flyers and posters have been distributed, link is on area website
- Harding Community Center has an audio system and Tom has a volunteer to man the A/V
- ASL/Spanish interpreters have been confirmed
- Committees confirmed to set-up table (Grapevine and Literature)
- Format for the meeting will be provided by Mike (binder)
- Mike will be the MC for the meeting
- Karen reached out to her contact in North County for sober livings and we just need to let her know how many volunteers we need.
- Leader of the day of responsibilities – Julie Ontiveros
- Confirmed Readings

- AA Preamble: Karen
- Chapter 5: John
- 12 traditions: Alan
- Confirmed speakers:
  - Steve C. - from Chula Vista has confirmed (Veteran Community) – 34 years
  - Joe C. - from the LBTBQ Community
  - Carolyn S. from African American Community – 37 years
  - Joan S. - speaking on what it's like to be young in AA

#### **ACTION(S):**

- Tom C.:
  - Check with church for parking
  - Confirm details regarding room set-up, A/V, time we can enter
- Mackenzie S.:
  - Add to housekeeping notes regarding not to park in the back of the Smart & Final building.
  - Send out letters to the speakers confirming their participation
    - She will include direction regarding the content of their talks
- John B.:
  - Pick up coffee urns, etc. from AA Storage.
  - John has the butt cans
- Karen will provide her sober living contact with the number of volunteers we need – 20 total
  - Set-up tables, chairs
  - Greeters
  - Parking
  - Coffee & cookies
  - Butt cans
  - 7<sup>th</sup> tradition – 6 baskets
  - Timekeeper
- Kevin P.:
  - Create signs for reserving seating, timekeeper
  - Purchase the Big Book for the sobriety countdown
  - Attend the Accessibility Committee meeting to see if they can arrange for transportation to the ROOTS event.
    - He is authorized to offer Uber van rides to the deaf community and coordinate logistics

Meeting closed at 8:01 p.m.