# Policy Committee Minutes January 7, 2020 Dennys on Mission Gorge

Present were: Blaine H., Greg W., Chuck P., Jane G., Susan H., Renee R., John C., Bill S & Sutton via phone, Flint N., Paul K.

Meeting opened by Greg, Alt Chair at 6:30pm (Ernest, Chair, was sick)

No Declaration of Unity because of public location of meeting.

Introductions were made.

Minutes Review: Motion to accept, seconded and motion passed

#### Old Business:

### Jane-Review of Calendar and Events Flyer Information Checklist

Not brought up at the previous ACM, as was planned.

Joanne-alt Chair, likes the idea of this plan.

Needs to be put on the Agenda of the ACM prior to going to the Assembly
This process is already in use, it just hasn't been specifically detailed in a document until now.
Greg-the procedures of who does what should be separated from process to post on the

website//Blaine-this all needs to be available in writing because it can't be done word of mouth//Jane-table of contents would appear first electronically so that each section can be accessed separately//They would serve as links to the specifics//Jane showed document to new Alt Chair who would be involved with this process//Alt chair is point person for flyer distribution between various area entities and authors of flyer//Majority of the information on this document is for the Alternate Chair//This would codify this information in our S&G for future panels//IT, Translation, and Policy would all be involved in looking at Flyers//All layers will pivot around the Alternate Chair of the Area//If Policy does not accept the flyer, then the Alt. Chair can take this back to the authors-this needs to be added//Policy will recommend changes//There are some amendments to this document and it needs to be designed electronically-Table of Contents would contain links and then once at the link, a return to the table of contents link would be available//Bill S. is willing to learn how to hyperlink//But it would be advantageous to have volunteers to help with these skills//The Policy Committee's review for accepting flyers for posting to the area's website includes items such as insuring copyrights are properly credited and the area sets a good example i. AA's Traditions such as anonymity and affiliation. The document will be reformatted into a flowchart to, hopefully, ease communication and increase understanding by all we serve.

#### Structure and Guidelines:

Submissions have been all turned in//Sutton still has the Literature Committee//Bill-Registrar//Blaine-Grapevine/La Vina & H&I north and central//they need to be all

collated and made into a long document//next Policy meeting Jane will report on what has been submitted.

## **Area 8 Pamphlet:**

Chuck: incorporating the YPAA Committee's description into the Area 8 pamphlet/suggested a bit of wordiness//because pamphlet is already full, how is this fit in?//Who could reformat this pamphlet- should it be expanded by another page, or edit the existing pamphlet to fit this in//Chuck-current form of pamphlet is already tight and there really is not anything that can be removed//It could be printed on legal paper to make it a four fold//the printing could be done in Tijuana to save money//Another call for volunteers to help with the publication of the flyer//the YPAA description needs to be edited a little; shortened because of flowery language//Perhaps contact the original author of the description to help with shortening the statement//adding to the electronic form of the pamphlet is not a problem.

New Business: none

Meeting closed at 7:07pm by Greg

Responsibility Pledge recited followed by the Serenity Prayer

Respectfully submitted by Renee R. Policy Secretary
Area 8 Secretary
secretary.area8aa@gmail.com