

ARCHIVES COMMITTEE MEETING MINUTES

June 3, 2020

7:00 p.m. – 8:00 p.m.

In Attendance:

John B., Committee Chair	Julie O., Committee Secretary
Karen M., Committee Member	Mike S. Archivist
Renee L., Area 8 Liaison	Thomas C., Committee Member
Alan R., Committee Member	

Opening: Serenity Prayer

Introductions/Birthdays

- Mike S. – celebrating 18 years June 1st

Business Minutes

- May 2020 Business Meeting Minutes approved.

GSO Practical Experience Archives Workbook

- Committee read a passage from Alberta/Northwest Territory, Area 78.

Archived Materials – Electronic Cataloging

- Chair retrieved the laptop and external hard drive from Central Office to begin digitizing files.
- Documents to archive
 - Area 8 Reopening Groups in San Diego-Imperial Counties. Renee to send to John.
 - Area 8 AA Membership Survey
 - Technology & AA Flyer & Zoom Chat (unfortunately it was not recorded). Julie to send to John.

Archiving COVID-Related Materials

- Continue to secure and preserve items pertinent to COVID-19 & AA.
- Chair reminded committee members to keep notating any details, items of interest and event during the pandemic as well as collect anything related to AA and COVID-19.

BUSINESS

Archives Structure and Guidelines

- Committee reviewed current structure and guidelines posted on the Area 8 website.
- Committee members to review the Structure & Guidelines and continue to provide feedback next month.
- Committee left off at 2.2.1

ROOTS

- Committee further discussed the event being held on Zoom.
- Tom reported that the City of Carlsbad Parks & Rec are still closed. He will keep us posted.
- Chair discussed the possibility of recruiting Gail M who started ROOTS. She had 48 years and lives in South Dakota. It would be easier to have her speak if it was via Zoom.
- Committee will further discuss utilizing the interview format with an MC and speaker (similar to Unity Day when Mike interviewed Joan).

OLD BUSINESS ON HOLD

- Kevin to present on Archives Conference he attended Summer 2019
- Area 9 Archives Room visit postponed until “shelter in place order” is lifted

NEXT MEETING SCHEDULED: Wednesday, July 1, 2020 at 7:00 p.m. @ Zoom ID: 929 5741 2755,
Password: 718582

Meeting closed at 8:05 p.m.