

**Area 8 San Diego-Imperial County**  
**Archives Committee Agenda**  
*July 1, 2020 7:00 – 8:00 P.M.*

**Opening:** Serenity Prayer

**Introductions/Birthdays**

**Approval of Minutes**

**Read Practical Experience from the GSO Archives Workbook**

**Special visit by the Area Delegate, Jerry S.**

**Chair's Activities since last meeting**

1. Attended ACM via Zoom on 6/18
2. Attended the Post Conference Assembly on 6/20
3. Retrieved the Archives Committee computer password and began digitally archiving materials on the external hard drive. Started with the 2018 / 2019 Area Assembly minutes provided by the area secretary.

**Business:**

1. Discussion of Archivist responsibilities regarding digitally capturing Area documents. Need to understand the division of duties on this matter- review of S&G.
2. Discussion of Structure & Guidelines revisions.
3. Discussion of ROOTS event. Serious consideration of committing to a Zoom format for the event.
4. Continued efforts to capture items relevant to COVID19 pandemic & AA

**Next meeting: August 1, 2020**

**Responsibility Pledge**

I am responsible.  
When anyone, anywhere,  
Reaches out for help,  
I want the hand of AA always to be there.  
And for that: I am responsible.