

Sat, May 16

2nd Digital 1 2, 3 . . . meeting

Attendees: Adrian, Lizzy, Gemma, Kendall, Maire, Rose, James, Jeffrey, Glenn

The flier status: the final draft is ready to go to Policy. A few adjustments and it'll be ready for Policy today. I'll ask Ernest if he can approve it before his monthly meeting. Maire has been in touch with Richard Reyes, the translation chair. She will translate the flier herself and run it past him.

The flier was sent to Ernest during the meeting. He responded with questions about translation and ASL. I asked Maire to send the translated flier and told Ernest about the symbol on the flier that indicates interpreting will be available. As soon as the flier is approved Adrian will see about having it posted to the Area website. All of us will have a digital copy when Lizzy sends out the final copy and it has been approved. I plan on sending copies to the secretaries and/or the phone lists of the meetings I attend and other meetings too.

More on distribution next week.

Workshop Registration: When people register they'll need to put their service commitment and whether they need interpretation, ASL.

We'll need a Pro Zoom account in order to do the breakout rooms. We can use Jerry S's account. The breakout rooms will so far include: Secretary, Treasurer, Literature, GSR, and any other service commitments.

Format and Schedule:

2:00 – 2:05 - 5 min intro to the workshop.

2:05-2:50 Panels: 3 panels – 45 mins total/ 15 mins each. How the 15 mins is divided into presentation time and Q+A will be up to the presenters but always at least 5 mins Q+A

1st panel, **Format:** Gemma and Rose: We'll ask Sonia P to present and David Mc to be a support person. David has written a “Zoom” Format that makes the meeting precede easily. Sonia has been to many meetings throughout the state and has observed zoom formats. (*update: Lisa Ann will be our speaker, with David as her support, offering his experience as secretary. Sonia was not available.*)

2nd panel, **Safety/Anonymity:** Kendall: has 2 people in mind to ask. they both have shown an understanding of what Zoom offers for security and safety.

3rd panel, **12 Statements of Technology** – Maire is presenting, She will refer to TIAA (technology in AA) and relate the 12 statements to the 12 steps. James is supporting her.

Keeping to the schedule is important! We need to make every effort to watch the clock.

2:50 Ending the Panels, transitioning to Break, maybe instructions on where to go after break.

2:55 – 3:05 10 min break when the break out rooms will be set up.

Are we only recording? Are we also using scribes?

20 – 25 mins in the breakout room with follow up on random scribe shares.

3:05 – 3:30 Break out rooms

3:30 – 3:45 7th tradition/Virtual Basket: Adrian

3:45 – 4:00 Ask it Basket

Close with Responsibility Declaration.

Translation, ASL and Spanish: Jeffery is here today so he's taking care of getting the 2 interpreters. Maire has contacted Richard Reyes. Richard is busy with work. Maire went ahead and translated the flier.

Questions about accommodating the deaf community in several breakout rooms.

How long an interpreter can work without a break?

How to accommodate the deaf during the breakout rooms?

Jeffery suggests that Robert, the Accessibilities chair, and Brian, and maybe D19's GSR John who is deaf, come next week, catch the problems and help us make it run smoothly.

Can we pin video 2 people at the same time? Or spotlight and pin? So that we have an interpreter and the person speaking.

We should have 4 moderators ready to assist.

<https://us02web.zoom.us/j/81923048651?pwd=L0YrM0U4WnMveFkvNnJPZDhXeERBUT0981923048651>
service

submitted by Rose P.