

San Diego – Imperial Area Assembly Structure and Guidelines
San Diego - Imperial Area Assembly of Alcoholics Anonymous
(SDIAA)

STRUCTURE & GUIDELINES
(S&G)
November 13, 2021

San Diego – Imperial Area Assembly Structure and Guidelines

Contents

I.	Operating Principles of the San Diego-Imperial Assembly	3
II.	Introduction	3
III.	Purpose	3
IV.	Area Assembly	4
V.	Area Committee Meetings	6
VI.	Area Officers	6
VII.	Area Assembly Standing Committees – Composition and Guidelines	14
VIII.	Areas Assembly Standing Committees – Purpose and Responsibilities	17
IX.	District Committee Member	28
X.	General Service Representatives	29
XI.	Financial Guidelines of the Area Assembly	30
XII.	Area Assembly Elections	31
XIII.	Districts of the Area Assembly	33
XIV.	Spirit of Rotation	34
XV.	Tax Exempt Status of the Area Assembly	34
XVI.	Changes to the Area Structure and Guidelines	35
XVII.	Right of Appeal	35
	Appendix A: Map of San Diego Imperial Area By Districts.....	35
	Appendix B: Geographical Boundary Line Descriptions of Districts.....	36
	Appendix C: Historical List of Area Assembly Motions.....	39

San Diego – Imperial Area Assembly Structure and Guidelines

I. Operating Principles of the San Diego-Imperial Area Assembly

In all its proceedings, the San Diego-Imperial Area Assembly (SDIAA) shall observe the spirit of AA Traditions by:

- A. Taking great care that the Assembly never becomes the seat of perilous wealth or power;
- B. That sufficient operating funds, plus an ample reserve, be its prudent financial principle;
- C. That none of the Assembly members shall ever be placed in a position of unqualified authority over any of the others;
- D. That all important decisions be reached by discussion, vote, and whenever possible, by substantial unanimity;
- E. That no Assembly action ever be personally punitive nor an incitement to public controversy;
- F. That though the Assembly may act for the service of Alcoholics Anonymous, it shall never perform any acts of government; and
- G. That like the Society of Alcoholics Anonymous which it serves, the Assembly itself will always remain democratic in thought and action.

II. Introduction

The SDIAA's Structure & Guidelines (S&G) comprise 17 sections which states, roughly, who we are, what we do, and how and why we do it.

The S&G describes the organizational structure of the Area (including Area Assemblies and Area Committee Meetings), as well as the roles and responsibilities of the Area Officers and Area Committees.

Area 8 is one of 93 Areas covering the United States and Canada. Area 8 covers both San Diego and Imperial Counties from the California border with Mexico to the South, Arizona in the East, and Riverside and Orange Counties to the North. In this wide expanse, there are approximately 1,600 listed Alcoholics Anonymous Groups and over 24,000 members. The Area is formed into Spanish-language and English-language Districts for a total of 23 Districts. Each one of these district structures overlay the entire SDIAA.

III. Purpose

The purpose of SDIAA is to:

- A. Carry the message to the alcoholic who still suffers.
- B. Support the General Service Conference and its members in its role as provider of AA world services.
- C. Serve as guardian of the Twelve Steps, Twelve Traditions, and Twelve Concepts of World Service.
- D. Elect and support a delegate to the General Service Conference.
- E. Provide communication and encourage unity within the Area.
- F. Assist in the development and communication of an informed group conscience.
- G. Be an interim repository, through its General Service Representatives (GSR), of the collective Group conscience of the Area.
- H. Foster cooperation with that portion of Alcoholics Anonymous within San Diego and Imperial Counties which choose not to participate formally in the General Service Structure.

IV. Area Assembly

A. Purpose

1. To elect Area officers and the delegate to the General Service Conference.
2. To serve as the democratic voice of the Area by developing and communicating an informed group conscience on matters affecting the Area including:
 - (a) General Service Conference proposals,
 - (b) Area problems and solutions,
 - (c) Financial affairs,
 - (d) Recommendations from standing and ad hoc committees, and
 - (e) Proposals offered by District Committee Members (DCM) and GSRs.

B. Composition:

1. Voting members of the Area Assembly:
 - (a) Delegate and Alternate Delegate,
 - (b) Area Assembly Officers and their Alternates,
 - (c) DCMs or their Alternates when acting in the DCM's absence,
 - (d) GSRs or their Alternates when acting in the GSR's absence,
 - (e) Chairpersons of standing Committees or their Alternates when acting in the Chairperson's absence,
 - (f) Chairpersons of all Intergroups in the Area or their Alternates when acting in the Chairperson's absence,
 - (g) Area Archivist, and
 - (h) Area Web Servant.
2. Non-voting members of the Area Assembly.
 - (a) Past Delegates of the Area Assembly have "ex officio" non-voting status.
 - (b) Any AA member may attend and participate in discussions although they do not hold voting status.
 - (c) Any individual holding two positions, e.g., GSR and Committee Chair, may only vote once.

C. Meetings of the Area Assembly

1. Currently, the SDIAA holds 5 Assemblies annually: (1) Orientation, (2) Pre-Conference, (3) Post-Conference, (4) Big Day (even-numbered years) or Election (odd-numbered years), and (5) Budget. The main purpose of the May Assembly will be the Delegate's Conference Report.

D. Procedure

1. The Area Assembly will be run by the Area Chairperson.
2. The agenda for the Area Assembly will be prepared by the Area Chairperson in consultation with the Area officers and chairs of standing and ad hoc committees.

San Diego – Imperial Area Assembly Structure and Guidelines

3. The Area Delegate, Alternate Delegate and Chair will provide reports at each Assembly.
4. Host Districts will be selected by a majority vote of the Area Assembly based upon a bid system. The January Assembly will receive and approve bids for the Assemblies to be held from June through December; and the September Assembly will receive and approve bids for the Assemblies to be held from January through May.
5. Voting Procedures of the Area Assembly:
 - (a) A quorum necessary to allow the Area Assembly to vote on business matters requires twice as many GSRs as the total number of Area Officers, DCMs, Standing Committee chairs, Liaisons, Web Servant, and Archivist present.
 - (b) The Assembly will seek "substantial unanimity" on all motions before it. This is interpreted as at least two-thirds of those voting.
 - (c) After the establishment or rejection of any motions before it by a two-thirds vote, the minority will always be given an opportunity to speak to its opposition.
 - (d) All approved or rejected motions will be recorded in Area Assembly minute reports.
 - (e) The Policy Committee will be responsible for updating the S&G to include all changes approved by vote of the Assembly.

V. Area Committee Meetings

A. Purpose

1. Act as a steering committee for the Area Assembly.
2. Recommend the format and agenda for the Area Assembly meetings.

B. Composition:

1. Delegate and Alternate Delegate,
2. Area Assembly Officers and their Alternates
3. DCMs or their Alternates,
4. Chairpersons of standing Committees or their Alternates, and
5. Past Delegates of the Area Assembly have "ex officio" non-voting status

C. Meetings of the Area Committee

1. The Area Committee meets monthly, usually the third Thursday of each month.

D. Procedure:

1. The Area Committee will be run by the Area Chairperson.
2. The Area Committee will meet monthly. Special meetings may be called by the Area Chairperson.
3. More than half of the voting members of the Area Committee must be present to constitute a quorum.
4. The Area Delegate, Alternate Delegate, and Chair will provide reports monthly.
5. A full Area Committee report will be given at every Area Assembly.
6. The Area Committee will consider the financial impact of proposed activities of the Area.
7. All motions taken to the Area Assembly for discussion and approval will be documented and maintained by the Area Secretary.

VI. Area Officers

A. Delegate

1. Responsibilities

- (a) Attend the annual General Service Conference.
- (b) Communicate the actions of the Conference to Area Committee members and the Area as a whole.
- (c) Maintain contact with AA as a whole through GSO, the Pacific Regional Trustee and other Delegates.
- (d) Attend all Area Committee meetings and all Assemblies, and provide reports at each.
- (e) In collaboration with the Alternate Delegate, prepare and conduct all pre-Conference workshops and the Conference related portions of pre and post Conference assemblies.
- (f) Provide leadership in solving local problems regarding the AA Traditions.
- (g) Help area committees obtain financial support for the area and GSO.

San Diego – Imperial Area Assembly Structure and Guidelines

- (h) Prepare an annual budget for this position.
- (i) Keep the Alternate Delegate informed and active so that the alternate can replace the delegate in an emergency.
- (j) Late in the second year of the term, work with newly elected delegate to pass along a basic knowledge of conference proceedings.

2. Liaison Activities

- (a) Visit groups and districts within the Area whenever possible.
- (b) Attend all regional service meetings and assemblies applicable to his/her respective area.
- (c) Attend and participate in events and workshops as requested by other AA Areas, GSO, the Conference and the trustees.

B. Alternate Delegate

1. Responsibilities

- (a) Assume the duties of the Delegate in the Delegate's absence.
- (b) Attend all Area Committee Meetings and all Area Assemblies and provide reports at each.
- (c) Oversee GSR School/Orientation.
- (d) Be familiar with the GSO Agenda Items.
- (e) Publish the Timeline to the GSC.
- (f) In conjunction with the Delegate, prepare for, and conduct, all pre-conference workshops and pre-conference assemblies.
- (g) Oversee Delegate's Conference memorabilia pin or token.
- (h) Work with the Intergroup Coordinating Council's Program Committee Chair to help organize Unity Day and Founders Day.
- (i) Prepare an annual budget for this position.

San Diego – Imperial Area Assembly Structure and Guidelines

2. Liaison Activities

- (a) Coordinate the planning of the General Service Panel at the Southern California Convention (when held in San Diego).
- (b) Serve as a liaison to one or more of the Area Standing Committees.
- (c) Participate in Southern California H&I Intergroup.

C. Area Chair

1. Responsibilities

- (a) Chair all Area Assembly and Area Committee meetings and provide reports at each.
- (b) Prepare the agenda for all Area Assembly and Area Committee meetings.
- (c) Prepare and present a report of Area Committee activities at every Area Assembly.
- (d) Prepare an annual budget for this position.
- (e) Act as the administrative officer of the Area Assembly and the Area Committee.
- (f) Sign any contracts that need to be signed. This usually just pertains to rental agreements for Area Assemblies.
- (g) Serve as a co-signer to the Area's bank account.
- (h) Maintain oversight of the Area's storage facility.
- (i) Work with the Delegate, Alternate Delegate, and Alternate Chairperson to set the dates of the Area Assemblies.
- (j) Coordinate the Four-Area DCM Sharing Session with Areas 5, 9, and 93. Hosting of this event rotates between the four Areas.
- (k) Plan the annual Area DCM/Committee Chair Training Session.

2. Liaison Activities

- (a) Serve as a liaison to one or more of the Area Standing Committees.
- (b) Serve as liaison to the San Diego Coordinating Council Alternate Chair.

D. Alternate Chair

1. Responsibilities

- (a) Assume the duties of the Chair in the Chair's absence.
- (b) Attend all Area Committee Meetings and all Area Assemblies.
- (c) Serve as the go-to person for Area storage.

San Diego – Imperial Area Assembly Structure and Guidelines

- (d) Serve as the point person for the Districts that host the Area Assemblies to turn to with questions and for guidance.
- (e) Pick up and set up the sound system for the Area Assemblies.
- (f) Assist in planning the DCM/Committee Chair Training Session.
- (g) Conduct the liaison reports, Standing Committee Chair reports, and DCM reports at Area Committee and Area Assembly meetings.
- (h) Oversee the assignment of GSRs to Standing Committees.
- (i) Serve as co-signer of the Area bank account.

2. Liaison Activities

- (a) Serve as a liaison to one or more of the Area Standing Committees.

E. Secretary

1. Responsibilities

- (a) Take minutes of the Area Assembly and Area Committee meetings.
- (b) Distribute the minutes (and the agenda) of the Area Committee to all Area Officers, DCMs, Committee Chairpersons, and their respective Alternates to be received prior to the next Area Committee meeting.
- (c) Present the Area Assembly minutes to the Newsletter Committee of the Area Assembly within 30 days after the Area Assembly.
- (d) Have custody of all current Area Assembly and Area Committee documents of the last 2 years, including:
 - (1) Minutes;
 - (2) Committee reports;
 - (3) Delegate and Alternate Delegate reports, and reports from other Area Officers;
 - (4) Other relevant documents, including motions (passed and failed), flyers, and announcements
- (e) Transfer all approved Motions to the Policy Committee by the end of the calendar year.
- (f) Prepare a report containing the major motions considered by the Area Assembly during the year. This report is to be delivered to Policy Committee within 30 days of the November Area Assembly for attachment to the Area Assembly Structure and Guidelines.

San Diego – Imperial Area Assembly Structure and Guidelines

- (g) Submit electronically the minutes of each Area Committee Meeting (ACM) and Assembly to the Translation Committee Chair prior to distribution, so both versions will be available simultaneously and before the following ACM or Assembly.
 - (h) Submit an abbreviated version of the ACM minutes within a week following the ACM to Area Committee members for use at their District or Committee meetings.
 - (i) Prepare an annual budget for this position.
2. Liaison Activities
- (c) Serve as a liaison to one or more of the Area Standing Committees.
- F. Alternate Secretary
1. Responsibilities
- (a) Assume the duties of the Secretary in the absence of the Secretary.
 - (b) Attend all Area Committee Meetings and all Area Assemblies.
 - (c) Operate the timing lights at Assemblies for timed panel members and Assembly members at the microphone.
2. Liaison Activities
- (a) Serve as a liaison to one or more of the Area Standing Committees.
- G. Treasurer
1. Responsibilities
- (a) Maintain a bank account(s) with four signatories: the Area Treasurer, Area Chairperson, and their Alternates.
 - (b) Receive and record contributions from AA Members and all entities comprised of AA Members according to our Seventh Tradition acknowledging each contribution.
 - (c) Receive, confirm and record check requests and invoices for reimbursement according to current year's approved budget/spending plan.
 - (d) Make disbursements by check obtaining a second signature from the chair or alternate chair for any check in excess of \$150 and maintain records thereof.
 - (e) Present monthly reports to the Assembly and Area Committees at respective meetings.
 - (f) Make disbursements via electronic transfer from the Area account, maintaining records of the transfers for later review.
 - (g) Attend all Finance Committee meetings as a voting member and provide all materials requested to ensure transparency.
 - (h) Along with the Finance Committee, develops a reasonable budget/spending plan for the upcoming fiscal year.
 - (i) Present the Annual Budget/Spending Plan for final approval no later than the November Area Assembly meeting.
 - (j) Maintain and provide annual financial tax information to an appropriate tax accountant at year's end. Ensure the proper and timely filing of annual tax forms.

San Diego – Imperial Area Assembly Structure and Guidelines

- (k) Prepare a final finance report at the end of the calendar year.
- (l) Deliver 1099 forms to paid special workers and safeguard all Personally Identifiable Information (PII).

2. Liaison Activities

- (a) Serve as a liaison to the Area Finance Committee.

H. Alternate Treasurer

1. Responsibilities

- (a) Assume the duties of the Treasurer in the absence of the Treasurer.
- (b) Keep informed of all financial matters and be prepared to assume the duties of the Treasurer should they be unable to fulfill the duties of the office temporarily or for the remainder of the panel.
- (c) Share in the duties of the Treasurer as determined by the strengths and desires of the Treasurer/Alternate Treasurer team.
- (d) Serve as co-signer on Area bank account.

2. Liaison Activities

- (a) Serve as a liaison to one or more of the Area Standing Committees.

I. Registrar

1. Responsibilities

- (a) Assist the General Service Office (GSO) Records Department to maintain current Area group and member records, and work in partnership with the Area IT Committee on online registration forms and processes, email and text communications.
- (b) Both the Registrar and Alternate Registrar are required to attend a GSO virtual *Fellowship Connection* training to gain full access to GSO's data base record system.
- (c) Facilitate the registration process for new groups, GSR's, group contacts, DCMs, standing committee chairs, liaisons and all alternates.
- (d) Confirm receipt of all registrations by email with GSO group ID number, district meeting date, time and location, chairperson's contact information and estimated delivery date for GSO service kits.
- (e) Process new and existing unregistered groups and member registrations into GSO's *Fellowship Connection* online data base record system.
- (f) Continually update the GSO group records data base with current group and member information.
- (g) Deliver a district group list with a roster of GSR's and group contacts for each district within the first two months of the year and thereafter as needed when changes occur.
- (h) Maintain the Area website Registrar's page and its Area Group Directory.
- (i) Maintain and expand the GSR and group contact list with email addresses and telephone numbers for communication purposes.
- (j) Maintain the Area Committee Member roster and email it to each committee member throughout the year using the Area privacy protected email address.
- (k) Prepare for the election assembly and special elections a list of eligible area committee members.

San Diego – Imperial Area Assembly Structure and Guidelines

- (l) Retain all records throughout the term of service and back-up files on an external hard drive or thumb drive. Records shall be stored for six years.
- (m) Attendance is required at twelve ACMs and five Area Assemblies each year. Early arrival to set-up a registration area with tables, materials and rosters to check-in members is necessary.
- (n) Facilitate a quorum at each ACM and Area Assembly per sections IV.D.5.(a) (page 5) and V.D.3. (page 6).
- (o) Attend officer gatherings, Area and District events throughout the year without requirement.
- (p) Prepare an annual budget for this position.

2. Liaison Activities

- (a) Serve as a liaison to one or more of the Area Standing Committees.

J. Alternate Registrar

1. Responsibilities

- (a) Assume the duties of the Registrar in the absence of the Registrar.
- (b) Assist the registrar in all duties and responsibilities when requested.
- (c) Required attendance for GSO virtual *Fellowship Connection* training session.
- (d) Attendance is required at twelve ACMs and five Area Assemblies. Early arrival to set-up a registration area with tables, materials and rosters to check-in members may be necessary.
- (e) Attend officer gatherings, Area and District events throughout the year without requirement.
- (f) Outreach to unregistered groups and seek to update registered groups' active status, group member count, meeting address and group contacts.
- (g) Seek to carry the message to members of the importance and purpose of a group membership count, GSR and Group Contact registration.

2. Liaison Activities

- (a) Serve as a liaison to one or more of the Area Standing Committees.

K. Past Delegate

1. Responsibilities

- (a) When asked by the Area Chairperson, provide advice and consultation on Area matters.
- (b) When asked by the Area Chairperson, take on special assignments such as chairing Area sharing sessions, speaking at special meetings or conducting workshops or orientations.

San Diego – Imperial Area Assembly Structure and Guidelines

L. Funding of the Area Officers

1. The Area Delegate will receive full expenses for:
 - (a) General Service Conference,
 - (b) All Area Assembly meetings,
 - (c) The Pacific Regional Alcoholics Anonymous Service Assembly (PRAASA),
 - (d) The Pacific Regional Forum, and
 - (e) Expenses for travel and other items as approved by the Area Assembly.
2. The Alternate Delegate, Area Officers, and others will receive expenses as approved by the Area Assembly.

M. Replacement of Area Officers

1. Delegate, Alternate Delegate, Officers and their Alternates who are absent from three consecutive ACM may be replaced with the approval of the Area Committee.
2. The need for, and scheduling of, elections to fill late term vacancies will be determined by the Area Committee.
3. Upon vacancy, the Alternate would by default take the primary position.

VII. Area Assembly Standing Committees – Composition and Guidelines

A. Composition of Standing Committees

1. The Chairpersons of each Standing Committee will serve for 2 years, as follows:
 - (a) The Chairpersons of the Accessibilities, Archives, Armed Services, Cooperation with the Professional Community, Finance, and Information Technologies Committees are to be elected prior to the final Area Committee meeting of each even-numbered year and are to take office January 1 of each odd-numbered year.
 - (b) The Chairpersons of the Grapevine/La Viña, Literature, Newsletter, Policy, Translation, and Young People's Committees are to be elected prior to the final Area Committee meeting of each odd-numbered year and are to take office January 1 of each even-numbered year.
2. New committee members other than the Committee Chairperson, Alternate, and assigned Area Officers will be selected at each Area Assembly in a manner determined by the Area Committee.
3. No voting member may belong to more than one Standing Committee.
4. A DCM may not serve as the Chairperson of a Standing Committee.
5. Standing Committees will be comprised of up to 9 voting members and volunteers. Committee Members will be made up from the group members of Alcoholics Anonymous of the San Diego-Imperial Area. Except for the Chairperson, a member's term of service on a Standing Committee shall coincide with his/her term of service as a GSR or a DCM.
6. Chairs of Standing Committees will be elected by and from the voting membership of the committee, except that appointed committee members and the Area Archivist are ineligible to stand for Chair.
7. Chairs will vote only in the case of a tie in the committee vote.
9. Standing Committees may include Volunteer Committee Members as deemed necessary by each committee. The volunteer shall be a member of Alcoholics Anonymous. Volunteer Committee members will have voting privileges on matters under consideration by the committee, but shall not be voting members of the Assembly.
10. Standing Committees may include Appointed Committee Members as deemed necessary by the Area Committee.
 - (a) The Appointed Committee Member should bring specific skills or A.A experience to the committee to which they are appointed.
 - (b) The Appointed Committee Member could serve on the committee for 4 years, to be renewed annually, assuring continuity of the committee and observing our spirit of rotation.
 - (c) Appointment to committees will be made by the Committee Chair, the Delegate and one other committee member assigned by the Area Chair.
 - (d) A call will be made to the fellowship by the Area Chair through the DCMs, area assemblies, and through newsletters for resumes to be submitted.
 - (e) Resumes should include but not be limited to the following information requisites:
 - (1) Length of sobriety,
 - (2) Willingness to serve, and

San Diego – Imperial Area Assembly Structure and Guidelines

- (3) AA service and/or professional experience
 - (f) Each resume will be carefully evaluated by the chairperson of the committee in question, the Delegate, and one other area committee member assigned by the Area Chair. The chosen candidate's name will then be brought to the Area Committee for approval.
 - (g) In the spirit of rotation, neither the immediate past chair of the committee in question nor currently serving Area Officers will be eligible.
 - (h) The appointed member will have voting privileges in the committee in question, but not at the Area Committee or Area Assembly.
 - (i) No committee will have a number of Appointed Committee Members that would significantly disturb the voting balance of the committee, ensuring that the majority of its members will be GSRs and DCMs, thus guaranteeing that the groups, through their GSRs have a majority in any vote taken.
11. The Area Archivist is a member of the Archives Standing Committee.
- (a) The Archivist position will be a non-traditional rotating position for a period of 4 years. The Archivist's performance will be reviewed every 2 years by the Archives Committee for approval of continued tenure. At the end of the 4-year term, renewal for a second term of 2 years is permitted following such a review. The Archivist may not hold a concurrent position in the Area Assembly or Intergroup.
 - (b) Selection of the Archivist will be made by the Area Committee.
 - (c) The Archives Committee will advertise the position per its guidelines.
 - (d) A screening Committee composed of representatives from the Archives Committee, Area Officers, and past Officers with Archives experience will review applications.
 - (e) The screening Committee will make recommendations to the Area Committee where final selections will be made by the Area Committee vote.
 - (f) It is suggested the Archivist have 10 years sobriety and have service experience at the Area or Intergroup level. It is desirable to have some familiarity with archival procedures and the willingness to learn. All donations of archival materials to the Archivist during his/her term are donations to the SDIAA archives by definition.

San Diego – Imperial Area Assembly Structure and Guidelines

(g) The Area Archivist is a voting member of the Archives Committee and the Area Assembly.

12. The Area Web Servant is an appointed member of the Information Technology Committee.

(a) The Area Web Servant position will be a non-traditional rotating position for a period of 4 years. The Area Committee will review the Web Servant's performance every 2 years and make a recommendation to the Area Committee on continued tenure. At the end of the 4-year term, renewal for a final term of 2 years is permitted following such a review. The Web Servant may not hold a concurrent position in the Area Assembly or Intergroup.

(b) Appointment of the Web Servant will be made by the Area Committee using the following process:

(1) The Information Technology Committee will advertise the position per its guidelines.

(2) A screening Committee composed of the Information Technology Committee Chair, Alternate Delegate, and an Area Committee Member appointed by the Area Committee Chair.

(3) The screening Committee will make a recommendation to the Area Committee, and final selections will be made by a simple majority of an Area Committee vote.

(c) It is suggested the Web Servant have at least 5 years sobriety and have service experience at the Area or Intergroup level.

(d) The Area Web Servant is a voting member of the Information Technology Committee and the Area Assembly.

B. Procedure

1. Whenever possible, Standing Committees report at Area Committee meetings for District review, prior to making recommendations to the Area Assembly.
2. The Area Committee makes recommendations to the committees for their consideration.

C. Replacement of Standing Committee Chairpersons

1. A Standing Committee Chairperson who is absent from three (3) consecutive Area Committee meetings, or upon recommendation of the responsible Area Officer, may be replaced with the approval of the Area Committee.
2. The Alternate Standing Committee Chairperson will fill the position.
3. If no one on the Standing Committee is available to fill the position of the Chairperson, the Area Chairperson may appoint a member of the Area Assembly to the position with approval of the Area Committee.

VIII. Area Assembly Standing Committees – Purpose and Responsibilities

A. Standing Committees have common responsibilities in two areas, as shown below. In addition, each Standing Committee sets its own time and location for its meetings, and this information can be found on the Area website. Beginning with item B. below, information is provided on each Committee's Purpose, Responsibilities and Membership.

San Diego – Imperial Area Assembly Structure and Guidelines

1. Communications

- (a) Each Committee Chair is responsible for submitting a monthly report to the Area Secretary of current committee monthly activities for inclusion in the Area Committee Meeting minutes.
- (b) Each Committee Chair will submit Committee records to the IT Committee for retention on the Area website.
- (c) The Committee Chair will submit annual budget request forms to the Finance Committee upon request.

2. Records Retention

- (a) To ensure continuity, the following Committee records should be posted and/or stored on the Area website:
 - (1) Minutes of Committee meetings.
 - (2) Working drafts of proposed revisions to the Area Structure & Guidelines.

B. Accessibilities Committee

1. Purpose

- (a) This Committee works to ensure all have access to AA meetings, 12th Step work, or AA service regardless of a temporary or permanent physical condition.

2. Responsibilities

- (a) Assist the Districts and Groups in carrying the AA message to alcoholics with accessibility issues.
- (b) Provide resources and coordinate the efforts of volunteers.
- (c) Assist in updating and confirming lists of accessible meetings.
- (d) Facilitate communication among Central Offices, Districts and volunteers to help members with accessibility issues.
- (e) Inform the membership regarding accessibility issues and methods to insure the greatest possible access for all AA members.
- (f) Explore, develop, and implement methods to carry the message to alcoholics with accessibility issues.
- (g) Manage the Sign Language Fund for supporting ASL interpretation at AA meetings.

San Diego – Imperial Area Assembly Structure and Guidelines

- (h) Support Meetings-to-Go for AA meetings for hospitalized or homebound members who cannot attend regular AA meetings.

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

C. Archives Committee

1. Purpose

- (a) This Committee collects, organizes, preserves, stores, and displays records of AA history in San Diego and Imperial Counties, including documents, audio recordings and photographs.
- (b) Archives service work is more than custodial activity; it is how we collect, preserve, and share the heritage of our Fellowship.

2. Responsibilities

- (a) Storing and archiving San Diego AA materials.
- (b) Carry the message of the history of AA in San Diego through hosting annual Roots event.
- (c) Archival displays at various AA events.
- (d) Collaborate with the area and other archivist to determine the best way to make archived resources available to AA members.
- (e) Host “sorting” events where we go through current archived materials to better organize and present them.

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

D. Armed Services Committee

1. Purpose

- (a) This Committee carries the AA message to still suffering alcoholic service members, veterans, and their families by organizing personnel and assets available within our area, and forming new relationships with our military communities.

2. Responsibilities

- (a) Provide information about AA to those who have contact with alcoholics through their profession with military personnel, veterans and their families.
- (a) Assist and coordinate local AA entities (Area Committees, Districts, Groups, etc.) in carrying the message to alcoholics related to service members, veterans and their families.
- (b) Information presented to the Armed Services shall strictly conform to the suggestions of AA’s Public Information Workbook, Cooperation with the Professional Community Workbook, and the Accessibilities Workbook.

3. Membership

San Diego – Imperial Area Assembly Structure and Guidelines

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.
- (b) Committee members should include those who are authorized to access military installations and other interested AA members who desire to serve.

E. Cooperation with the Professional Community

1. Purpose

- (a) This Committee carries the message to professionals about what AA does and what it does NOT do.

2. Responsibilities

- (a) Establishes good cooperation between AA and the professional community.
- (b) Informs professionals and future professionals about AA– what we are, where we are, what we can do, and what we cannot do.
- (c) Establishes better communication between AA and professionals, and to find simple, effective ways of cooperating without affiliating.

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

F. Finance Committee

1. Purpose

- (a) This Committee assists the Treasurer in proposing and overseeing an annual budget for the San Diego/Imperial Area.
- (b) The Committee reviews and makes recommendations on Area 08's financial matters and its guidelines.

2. Responsibilities

(a) Annual Budget

- (1) Develops a budget timeline for upcoming year to be presented at the February ACM.
- (2) Schedules and conducts a budget preparation workshop for officers and committee chairs to assist in developing their upcoming budget requests.
- (3) Assists the Treasurer in preparing the annual budget.
- (4) Prepares and conducts training on the draft budget that will be presented at the Area Budget Assembly to the Districts.

(b) Financial Oversight

- (1) Prior to delivery to the Area Committee, the Finance Committee reviews the monthly Finance Reports that include the activities of deposits and disbursements of all bank accounts.

San Diego – Imperial Area Assembly Structure and Guidelines

- (2) Reviews the Treasurer's monthly reconciliation between Quickbooks, bank/Venmo statements and the monthly financial report, including but not limited to the following:
 - Verifies the check-numbering sequence.
 - Reviews the uncashed checks and recommends action as necessary.
 - Verifies two signatures on all checks over \$150 and that the two signatures are not that of any Officer and his or her alternate.
 - Reviews the record of all electronic payments made during the previous month.
- (3) Verifies that the year-end reports and tax filings occur on time.

(c) Policy and Procedures

- (1) Reviews area actions and motions as required to determine financial impact prior to presentation at the ACM/Area Assembly.
- (2) Makes recommendations on area financial guidelines for review and approval when necessary.
- (3) Provides budget documentation and monthly finance committee minutes to the webmaster for posting on the finance committee page of the Area 08 website.
- (4) May schedule and conduct a Group and District Treasurer informational workshop, to include but not limited to:
 - Best practices for group treasurer.
 - Understanding pie charts and 7th Tradition disbursements.
 - Review of GSO self-support packet.
 - How to establish a group/district bank account.
- (5) Performs internal year-end review of financial processes and their effectiveness. Implements changes that the committee feels will benefit the Area and the groups it serves.

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.
- (b) The Area Treasurer is a voting member of the Committee.

G. Grapevine/La Vina

San Diego – Imperial Area Assembly Structure and Guidelines

1. Purpose

- (a) This Committee builds awareness among AA members of the variety of Grapevine and La Viña (GV/LV) materials and their important roles in 12-Step work.
- (b) The Committee encourages fellowship members to subscribe to the Grapevine and La Viña magazines and to contribute stories of their experience to the variety of GV/LV platforms.
- (c) The Committee encourages and supports the presence of the Grapevine and La Viña at meetings.
- (d) The Committee supports the Area Delegate by providing input on Grapevine/La Viña matters under discussion at the General Service Conference.

2. Responsibilities

- (a) Informs AA members, through displays, presentations and other suitable methods, of all available Grapevine/La Viña publications, audio-visual materials, online resources, and other special items.
- (b) Increases awareness of the role of Grapevine/La Viña materials in carrying the message to our local fellowship and those in remote communities, serving in the armed forces, and in hospitals and institutions.
- (c) Encourages groups to have La Viña and Grapevine service positions and promote subscriptions to the magazine publications either in print or online. Provide support and updates to GVRs and RLVs.
- (d) Encourages AA members to submit material for publication in La Viña and Grapevine platforms through announcements, presentations and workshops.
- (e) Reviews and makes recommendations to the Area Delegate on General Conference agenda items and other matters relating to Grapevine/La Viña publications and projects.

San Diego – Imperial Area Assembly Structure and Guidelines

- (f) Encourages AA members to submit material for publication in La Viña and Grapevine platforms through announcements, presentations and workshops.
- (g) Reviews and makes recommendations to the Area Delegate on General Conference agenda items and other matters relating to Grapevine/La Viña publications and projects.

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

H. San Diego-Imperial Area Institutional Committee

1. Purpose

- (a) This Committee is financially independent of the Area Assembly. H&I carries the AA message to those confined in hospitals and institutions throughout San Diego & Imperial Counties. It coordinates panels, provides literature, and assists in establishing AA groups in institutions. It also helps AA members being released from institutions get to their first meetings in our local community.

2. Responsibilities

- (a) Facilitates the work of AA groups to carry the AA message and AA literature to those confined in treatment and correctional facilities.
- (b) Through the Contact on Release subcommittee, facilitates integration of individuals being released from treatment and correctional facilities into AA in their local communities.
- (c) Through participation in the Southern California H&I Intergroup, lends cooperation and support to similar H&I committees in Southern California and contributes to the effort to put on the annual Southern California H&I Conference.
- (d) This Committee is exempt from Article VII, Sections A, B and C of this Structure and Guidelines.

3. Membership

- (a) Any member of AA may become a member of SDIAC. In order to participate on panels, a member should have six months of sobriety and have completed an Orientation session.

4. Meetings

The Committee meets the 3rd Sunday of every month at the Machinist Union Hall 5150 Kearny Mesa Road, Kearny Mesa, CA. 92111. The Policy Council meets at 11:30 AM, Orientation starts at noon, and the business meeting follows at approximately 12:30 PM. Please note meeting time and location is subject to change.

San Diego – Imperial Area Assembly Structure and Guidelines

I. Information Technology / Web Servant

1. Purpose

- (a) The Committee maintains Area 08's website as a vital method of electronic communication and storage of resources and other information. It supports and maintains the computer hardware used by the Area Committee officers.

2. Responsibilities

- (a) Oversees maintenance and operation of the SDIAA Website <http://area8aa.org/>.
- (b) Supports the Area Committee with computer software needs.
- (c) Provides information systems-related support for all area owned computer hardware and software and may be called upon to provide suggestions for retaining the services of outside vendors
- (d) Ensures all Area web site content is Area business, or Area documents, and conforms to SDIAA S&G, Traditions and Concepts.

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

J. Literature

1. Purpose

- (a) The Committee maintains an inventory of all Conference-approved books, pamphlets, audio and video materials. This committee displays Conference-approved literature at events such as the Area Assembly and workshops and is available for Fellowship events.

2. Responsibilities

- (a) Reviews all matters relating to Conference-approved literature.
- (b) Considers and makes recommendations regarding proposed additions to and changes in Conference-approved literature.
- (c) Informs Assembly members, through displays and other suitable methods, of all available Conference-approved literature, audio-visual materials, and other special items.
- (d) Provides service-oriented literature and Audio-Visual Presentations to Area and District functions, as funded.

San Diego – Imperial Area Assembly Structure and Guidelines

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

K. Newsletter

1. Purpose

- (a) The Committee publishes the minutes of Area business in English and Spanish on the area8aa.org website and in print so that they are available to the fellowship it serves. The newsletter also contains Area related articles and reports.

2. Responsibilities

- (a) Publishes the Area Newsletter

3. Membership

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

L. North County Area Institutional Committee (NCAIC)

1. Purpose

- (a) The Committee carries the AA message to alcoholics confined in institutions.

2. Responsibilities

- (a) Facilitates the work of AA groups to carry the AA message and AA literature to those confined in treatment and correctional facilities.
- (b) Promotes and facilitates the work of Contact on Release.
- (c) Participates in the Southern California H&I Intergroup.
- (d) Lends cooperation and support to similar H&I committees in Southern California and contribute to the effort to put on the annual Southern California H&I Conference.
- (e) Operates autonomously with respect to the Area Assembly.
- (f) Reports regularly at Area Committee and Area Assemblies.
- (g) This Committee is exempt from Article VIII, Sections A, B and C, of these structures and guidelines.

3. Membership

- (a) Any member of AA may become a member of NCAIC by completing a new member Orientation form (available online) and submitting it to the Facilities Chair or by attending a monthly Orientation meeting. Upon fulfillment of either of these

San Diego – Imperial Area Assembly Structure and Guidelines

methods, a new member becomes a full voting member of the committee and can serve in any capacity as outlined in this document.

4. Meetings

- (a) The NCAIC Board of Directors meets the 3rd Saturday of every month at 9:45 am at the Oceanside Alano Club located at 4198 Mission Avenue, Oceanside 92057. Please note the time and location is subject to change.

M. Policy

1. Purpose

- (a) The purpose of the Policy Committee is to ensure actions taken by the Area's Districts, Committees and Assemblies are consistent with the Twelve Traditions and Twelve Concepts.

2. Responsibilities

- (a) Update the S&G to include all changes approved by the General Assembly.
- (b) Reviews and makes recommendations concerning the Area 08 Structure and Guidelines, including redistricting, every 2 years (odd years).
- (c) Reviews and makes recommendations to the Area Delegate on annual General Service Conference agenda items. Assists Delegate as appropriate in developing Area positions on selected Conference agenda items.
- (c) Reviews and makes recommendations, in collaboration with other committees of jurisdiction, on policies to clarify and improve Area functions.
- (d) Reviews and makes recommendations concerning proposed Area Motions.
- (e) Reviews and makes recommendations concerning the Conference Charter every 2 years (even years).
- (f) Reviews and makes recommendations concerning AA Service Manual every 2 years (even years).
- (g) Reviews and makes recommendations concerning the Area 08 GSR Manual every 2 years (odd years).
- (h) Reviews and makes recommendations concerning the Area 08 DCM Manual every 2 years (odd years).
- (i) Reviews and makes recommendations concerning the Area 08 Pamphlet.
- (j) Reviews and makes recommendations concerning Election Assembly Program.
- (k) Reviews and makes recommendations to ensure individual Committee S&G's are aligned with the Area 08 S&G.
- (l) Reviews and makes recommendations on flyers submitted by Districts and AA groups for inclusion on the Area website.
- (m) Presents results of the work shown above to ACM's or Area Assemblies, as appropriate.
- (n) Participates in all Area 08 Assemblies and ACM's.
- (o) Develops and adopts the Policy Committee S&G as a means of documenting how the Committee shall carry out these above-mentioned functions.

3. Membership

San Diego – Imperial Area Assembly Structure and Guidelines

- (a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

N. Translation

1. Purpose

- (a) The Committee bridges the language divide between English and Spanish speaking AA members in Area 08 by ensuring both English speaking Districts and Spanish speaking Districts in Area 08 have equal access to AA information and that every AA member has an equal opportunity to participate in AA as a whole.

2. Responsibilities

- (a) Provide written translation of Area Business from English to Spanish, and Spanish to English as follows:

(1) Monthly

- ACM Report
- Delegate's ACM Report
- Alternate Delegate's ACM Report
- Finance Committee Report
- Financial Information

(2) Quarterly

- Area Assembly Report
- Delegate's Area Assembly Report
- Alternate Delegate's Area Assembly Report
- Newsletter

(3) Annually

- Proposed Agenda Items and accompanying supporting material
- Pre-Conference Agenda Workshops

San Diego – Imperial Area Assembly Structure and Guidelines

(4) Ad Hoc:

- Many documents for translation are associated with workshops and events hosted by Area 08 Districts or individual groups.

(b) Provides and maintains wireless audio equipment for interpretation.

(c) Responsible for written Spanish translation of the Area S&G.

(d) Maintains the electronic copy of a current Committee Member contact list, with email and phone information.

(e) Maintains the electronic copy of the archives of the Translation Committee documents.

(f) Maintains the instructions for using Word Translator.

(g) Maintains a Glossary of AA terms, which are specific to our program and often have no direct Spanish translation.

3. Membership

(a) Voting membership shall consist of GSRs and DCMs assigned to the committee, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

(b) Membership on this committee requires a substantial number of Spanish/English bilingual speakers and writers.

N. Young People in AA Coordinating Committee

1. Purpose

(a) This Committee connects young people in AA to the General Service structure.

2. Responsibilities

(a) Maintains contact with Young People's committees in the San Diego and Imperial County Area (GSDYPAA, NSDYPAA, etc.)

(b) Hosts workshops each year as needed, focused on topics important to young people and the future of AA.

(c) Creates and maintains a calendar of Young People in AA (YPAA) events and meetings in or near the San Diego and Imperial County Area.

(d) Provide information and support to the AA members, meetings, groups, districts, and the Area when dealing with young alcoholics.

3. Membership

(a) Voting membership shall consist of GSRs and DCMs assigned to the committee, liaisons from GSDYPAA and NSDYPAA, and volunteers from AA who attend the committee meetings regularly and consider themselves a member of the committee.

IX. District Committee Member (DCM)

A. Purpose

1. Links the GSR to the Delegate by reflecting the overall conscience of the District.
2. Communicates the District's thinking to the Delegate and the Area Committee.
3. Communicates proposals and actions by the Delegate and Area Committee to the District's GSR's.

B. Responsibilities

1. Attends all District meetings, Area Committee meetings and Area Assemblies.
2. Maintains regular communication with GSRs and non-represented groups in the District.
3. Helps the Delegate cover the Area by informing GSRs about Conference activities.
4. Assists GSRs in learning about their service duties and help GSRs make interesting reports to their groups.
5. Organizes workshops and/or sharing sessions on service activities.
6. Distributes, as appropriate, minutes of the District meeting.
7. Brings Traditions problems to the attention of the Delegate.
8. Promotes service work opportunities to GSR's and groups.
9. Additional information on DCM duties and responsibilities can be found in The AA Service Manual, Chapter Three: The District and the D.C.M.

C. Each District shown on the Area map shall have a District Committee whose members shall be:

1. One DCM and one Alternate District Committee Member.
2. The elected GSR from each Group in the District.

D. Each District should meet frequently, preferable monthly. The District may meet at a time and place of its own selection.

E. Any request for changes in District boundaries shall be submitted in writing to the Area Assembly Chairperson who will refer the request to the Area Committee for review and recommendations.

X. General Service Representatives (GSR)

A. Purpose

1. Links the GSR's group with AA as a whole.
2. Represents the voice of the group conscience on matters affecting AA's unity, health and growth by reporting the group conscience to the DCM and the delegate.

B. Responsibilities

1. Attends District meetings and Area Assemblies.
2. Serves as mail contact with the General Service Office, the DCM and the Area Committee.
3. Supplies the DCM with up-to-date group information for use by the General Service Office and the Area.
4. Supplies groups with information about material available from the General Service Office.

San Diego – Imperial Area Assembly Structure and Guidelines

5. Learns about the Twelve Traditions and the Twelve Concepts, the General Service Manual and other key books and pamphlets produced by the General Service Office.
6. Serves on group steering committees.
7. Participates in District and Area service meetings and committees.
8. Additional information on GSR duties and responsibilities can be found in The AA Service Manual, Chapter Two: The Group and Its G.S.R., and the SDIAA GSR Manual.

XI. Financial Guidelines of the Area Assembly

A. Purpose

1. Provides guidance for the Area Assembly to fulfill its responsibilities to give financial assistance to the Delegate as prescribed in the AA Service Manual.
2. Provides for mailing expenses, publishing expenses and other expenses approved by the Area Assembly.

B. Financial Principles

1. The San Diego-Imperial Area takes great care that its spiritual financial principles be consistent with our Twelve Traditions and Twelve Concepts of World Service, including Concept Twelve.
2. The Area maintains sufficient operating funds for its expenses; utilizes funds solely for stated AA purposes, per the Area Budget; maintains a Reserve fund and keeps the Fellowship's funds at work carrying the message of Alcoholics Anonymous.

San Diego – Imperial Area Assembly Structure and Guidelines

3. For these funds to be available, each Area Group is asked to voluntarily contribute annually to the Area Assembly Treasury.
- C. The Area Assembly accepts contributions from all individual AA Members, AA Groups, Districts, AA service boards and committees.
- D. AA Groups are encouraged to use the pamphlet "Self-Support: Where Money and Spirituality Mix" when determining contributions.
- E. Funding of Standing Committees: Standing Committees will be supported for any expenses, compatible with the Financial Guidelines, as approved by the Area Assembly.
- F. The Area Assembly will adopt an annual budget, the expenses of which shall not exceed its anticipated Income.
- G. The Area Treasurer or Area Chairperson will be responsible for all disbursements.
- H. Disbursement of funds for unbudgeted expenses must be approved by the:
 1. Area Committee, for amounts up to and no greater than \$450.00;
 2. Area Assembly, for amounts greater than \$450.00.
- I. Disbursements for amounts in excess of \$150.00 require a check with two signatures. The following Officers will be signatories: Area Chairperson, Alternate Area Chairperson, Area Treasurer and Alternate Area Treasurer. No disbursement in excess of \$150.00 can be signed by an Officer and his or her Alternate. Electronic disbursements made by the Treasurer will be reviewed by the Finance Committee on a regular basis.
- J. Financial and Banking Accounts
 1. Operating Account: The San Diego-Imperial Area Assembly will maintain an operating account to receive contributions and make disbursements.
 - (a) The Treasurer will manage certain line items, as approved by the Area Committee, to allow for line-item specific contributions through reimbursements or targeted donations. These line items will be tracked as discrete costs and will not be used in the multiple for factoring Quarterly excess funds. They will have an exact and specific purpose.
 - (b) At the end of the calendar year, all Operating Account funds in excess of three months (i.e., 25%) of the current year's approved Budget will be transferred to the Reserve Account, until the Reserve Account reaches its maximum established level. Any additional excess will be sent to the General Service Office in New York.
 2. Reserve Account: The Area Assembly will maintain a Reserve Account (also known as a "sufficient or ample financial reserve" or "prudent reserve").
 - (a) The purpose of the Reserve Account is to be a source of funds for approved, or not budgeted expenses, when sufficient funds are not available in the Operating Account and if/when additional contributions are also insufficient to cover such expenses.
 - (b) Funds in the Reserve Account shall not exceed \$5,000.
 - (c) In order to be used, funds in the Reserve Account will be transferred to the Operating Account with any disbursements adhering to the Area's established Financial Guidelines.
- K. Service Events

San Diego – Imperial Area Assembly Structure and Guidelines

1. Service events should fulfill the purpose of the Area Assembly (AAS&G II, Section A through E.).
2. Service events should not be held for the purpose of raising funds.
3. Service events should be budgeted to pay for expenses only.
4. Surplus funds from service events should be passed on to the General Service Office.

L. Mileage Reimbursement

1. The Area provides reimbursement for mileage driven by Officers and Committee Chairs. The rate of reimbursement will be reviewed by the Finance Committee and Area Treasurer with suggested changes presented to the Area Assembly at the January Area Assembly on even numbered years.

XII. Area Assembly Elections

A. Elections

1. At the September Area Assembly meeting of each odd numbered year, the Area Assembly will hold elections of the Area Delegate, Alternate Delegate, Area Chairperson, Secretary, Registrar, Treasurer and the Area Officers' respective Alternates. The term of service shall be for 2 years beginning in January of the even-numbered years.
2. The Area Delegate, Alternate Delegate, Area Officers and their Alternates are to be elected by Third Legacy Procedure. This procedure is to be read prior to elections.
3. All currently serving Area Committee members, Alternate Area Officers, and those who have served within the past twenty-four months who are present are eligible to stand.
4. If there are fewer than two nominees available for office, nominations may be taken from the floor.
5. All currently serving members of the Area Assembly present shall have voting privileges. Absentee ballots or proxies shall not be valid.
6. Suggested qualifications will be those recommended by the current "AA Service Manual."
7. Vote handling at Election Assemblies
 - (a) Votes for each round will be totaled prior to being posted.
 - (b) The votes of each round within every ballot shall be kept separate and saved until the close of the Assembly.
 - (c) In case of reported election error(s), the election chair will immediately stop the elections and present the reported error(s) to the Assembly for resolution.

B. Voting Eligibility

1. The voting membership of the Area Assembly is outlined in Section III A. of the San Diego-Imperial Area Structure and Guidelines as:
 - (a) Delegate
 - (b) Alternate Delegate
 - (c) Area Officers and their alternates
 - (d) Currently serving GSRs and DCMs of each district, or their alternates when acting in their absence
 - (e) Chairpersons of Standing Committees, or their alternates when acting in their absence.

San Diego – Imperial Area Assembly Structure and Guidelines

- (f) Chairs or Directors, or their Alternates when acting in their absence, of the San Diego-Imperial Area Institutional Committee & North County Area Institutional Committee.
 - (g) The Area Archivist.
 - (h) Web Servant
2. Ineligible to Vote
- (a) Past Delegates.
 - (b) An Alternate GSR does not have a vote if the GSR is present, unless the GSR is also an Alternate DCM or Standing Committee Chair and is acting as DCM or Standing Committee Chair in the primary servant's absence.
 - (c) One Group - One Vote
 - (1) When both the currently serving and the newly elected GSR are present, the newly elected GSR does not have a vote.
 - (d) Guests or visitors do not have a vote.

XIII. Districts of the Area Assembly

- A. Each District shall have a membership of:
 - 1. One District Committee Member (DCM) and Alternate.
 - 2. The elected GSR and Alternate from each Group in the District.
 - 3. Other Officers as required by the membership.
- B. District Meeting
 - 1. Each District should meet frequently. Monthly meetings are preferable.
 - 2. Each District may meet at a time and place of its own selection.
- C. District Election
 - 1. Each Group in the District may elect a GSR and Alternate GSR for a term of two years. These elections should be held in September of each year, with the term of service to commence in January of the following year.
 - 2. Term of Service and Election Date:
 - (a) Even numbered Districts elect in September of odd numbered years. Term of service to begin in January of the odd numbered year.
 - (b) Odd numbered Districts elect in September of even numbered years. Term of service to begin in January of the even numbered year.
 - (c) District Committee Members are to be elected by the currently serving GSRs in the District to serve a two-year term. Election is to take place in October or November. The term is to be concurrent with the term of the GSRs in the District.
- D. District Boundaries
 - (a) District boundaries are shown on the maps in Appendix A.

San Diego – Imperial Area Assembly Structure and Guidelines

- (b) General descriptions of the boundaries are contained in Appendix B.
- (c) Redistricting will follow the same procedure as any other change to the Area Structure and Guidelines as described in Article XVI below.

XIV. Spirit of Rotation

- A. The Principle of Rotation flows from Tradition Two: "For our group purpose, there is but one ultimate authority — a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern."
- B. From "The AA Group" (pamphlet):
 - 1. Traditionally, rotation ensures that group tasks, like nearly everything else in AA are passed around for all to share.
 - 2. Many groups have alternates to each trusted servant who can step into the service positions if needed.
 - 3. To step out of an AA office you love can be hard. If you have been doing a good job, if you honestly don't see anyone else around willing, qualified, or with the time to do it, and if your friends agree, it's especially tough. But it can be a real step forward in growth — a step into the humility that is, for some people, the spiritual essence of anonymity.
 - 4. Among other things, anonymity in the Fellowship means that we forgo personal prestige for any AA work we do to help alcoholics. And, in the spirit of Tradition Twelve, it ever reminds us "to place principles before personalities."
 - 5. Many outgoing service position holders find it rewarding to take time to share their experience with the incoming person. Rotation helps to bring us spiritual rewards far more enduring than any fame. With no AA "status" at stake, we needn't compete for titles or praise — we have complete freedom to serve as we are needed.
- C. In addition, Concepts IX and XI reference the Principle of Rotation in General Service.

XV. Tax Exempt Status of the Area Assembly

- A. This organization is organized exclusively for educational purposes within the meaning of section 501(c) (4) of the Internal Revenue Code of 1954. Contributions to a 501(c)(4) are not tax deductible.

San Diego – Imperial Area Assembly Structure and Guidelines

XVI. Changes to the Area Structure and Guidelines

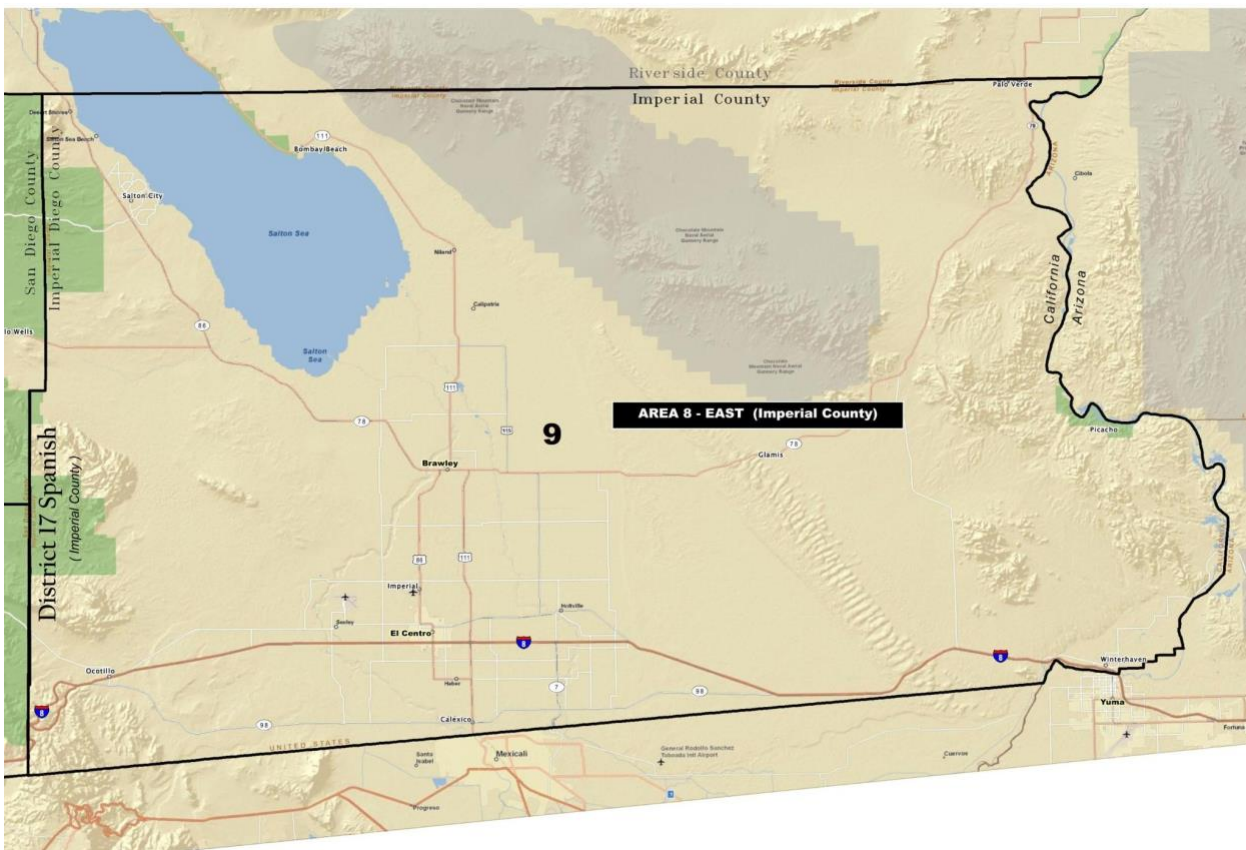
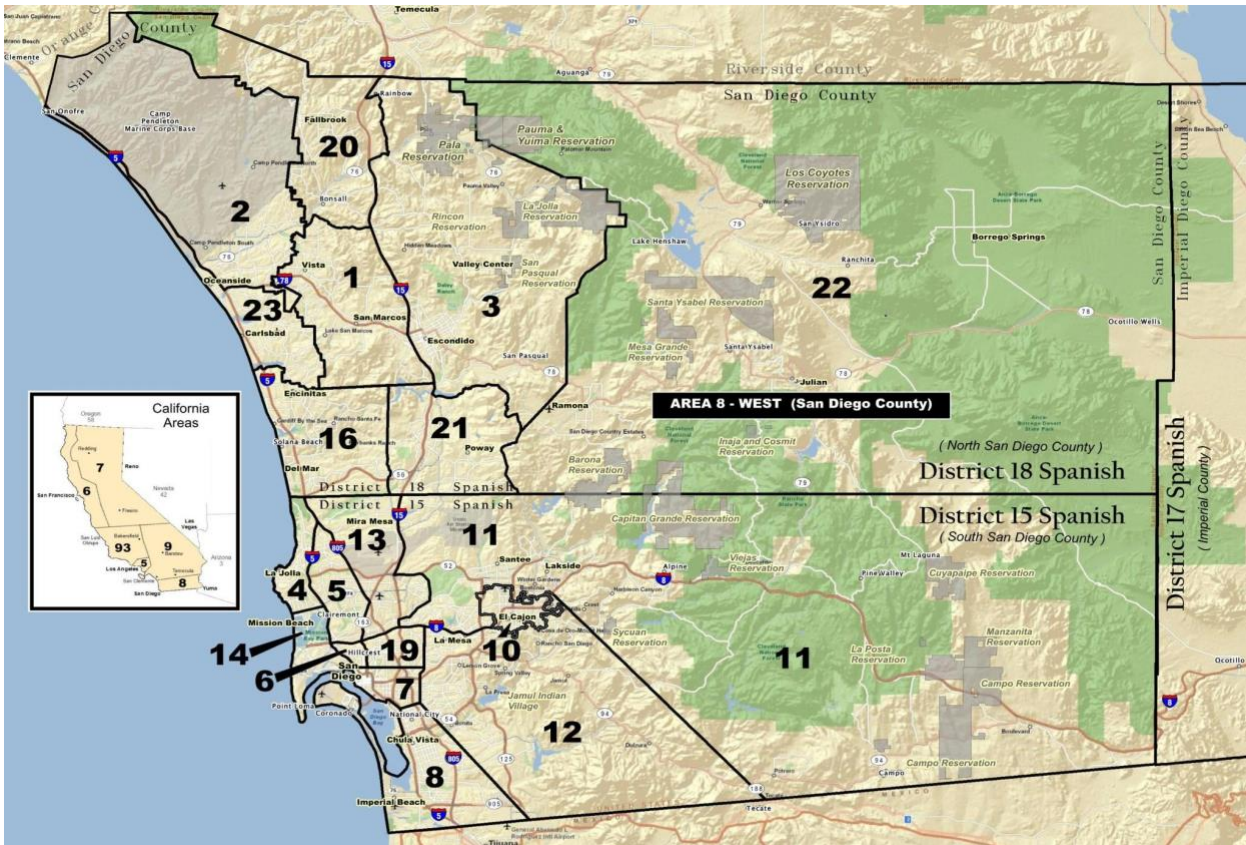
- A. Any proposed amendment to this Structure and Guidelines shall be submitted in writing with a financial impact statement to the Area Chairperson, who will review it with the Area Committee at the next meeting.
- B. The proposed amendment will be presented at the next Area Assembly meeting at which Area business is being conducted. If a majority of the members present concur, the Area Secretary will distribute copies of the proposed change to all GSRs, DCMs, Area Officers, the Area Delegate, and Alternate Delegate and voting members of the Area Assembly.
- C. The GSRs will review the proposed amendment with their respective AA Groups.
- D. At the following Area Assembly meeting at which Area business is being conducted, the proposed amendment may be adopted by a two-thirds (2/3) majority vote.
- E. Each committee of the Area Assembly, or any other component of the Area Assembly, including the Area Assembly itself, may adopt any guideline, bylaw, rule-of-order, or standing rule it deems necessary, as long as it does not contradict Area Structure and Guidelines or any principle of Alcoholics Anonymous.

XVII. Right of Appeal

- A. In concert with Concept V, a traditional Right of Appeal ought to prevail so that minority opinions will be heard and personal grievances receive careful considerations.

San Diego – Imperial Area Assembly Structure and Guidelines

Appendix A: MAP OF SAN DIEGO IMPERIAL AREA BY DISTRICTS



San Diego – Imperial Area Assembly Structure and Guidelines

APPENDIX B: GEOGRAPHICAL BOUNDARY LINE DESCRIPTIONS OF DISTRICTS

DISTRICT 1:

NORTH: Gopher Canyon Rd to Old River Rd to Mission (Hwy 76) to Oceanside city limits (border District 20) EAST: I-15 at Gopher Canyon Rd south to Via Rancho Parkway (borders District 3) SOUTH: Line between Via Rancho Parkway at I-15 and El Camino Real at Olivenhain (borders District 16 and 21). WEST: Eastern borders of Carlsbad and Oceanside (borders District 23). *WIDTH North-South 12 miles; East-West 13 miles.

DISTRICT 2:

NORTH: Northern San Diego County Line. EAST: Eastern border of Camp Pendleton, Oceanside, and Carlsbad (borders Districts 20 and 1). SOUTH: Hwy 78. WEST: I-5 WIDTH: North-South 23 miles, East- West 20 miles across northern border (I-5 to Fallbrook in District 20) and 5 miles across southern border adjoining District 16.

DISTRICT 3:

NORTH: Riverside County line from I-15 to Cleveland National Forest line. EAST: Cleveland National Forest line extended west to Highway 78, then on an extended diagonal line to Archie Moore Rd. and Highland Valley Rd. (borders District 22). SOUTH: Highland Valley Rd. at I-15 to Archie Moore Rd. (borders District 21). WEST: I-15 at Riverside County line to Rainbow Valley Blvd to Rice Canyon Rd. to Hwy 76 west to I-15 south to Highland Valley Rd. (borders Districts 1, 20, 21). WIDTH: North-South 23 miles; East-West 19 miles.

DISTRICT 4:

NORTH: Extension of line between Carmel Valley Road at I-5 and one mile south of Poway Exit at I-15 (borders District 16). EAST: I-5 (borders Districts 5 & 13). SOUTH: Grand Avenue (borders District 14). WEST: Pacific Ocean. *WIDTH: NorthSouth 9 miles; East-West 2 miles.

DISTRICT 5:

NORTH: Intersection of I-5 at I-805. EAST: I-805 to 163; along 163 to I-8 (borders District 13). SOUTH: I-8 (borders District 6). WEST: I-5 (borders Districts 4 & 14). *WIDTH: North-South 1 mile; East-West 4 miles.

DISTRICT 6:

NORTH: I-8 (borders District 5). EAST: 163 (borders District 19). SOUTH: Laurel Street (borders District 7). WEST: I-5 (borders District 14). *WIDTH: North-South 3 miles; East-West 2 miles.

DISTRICT 7:

NORTH: Laurel Street (borders District 6, 14, and 19). EAST: 54th Street, to Euclid Avenue, to Division Street (borders District 12). SOUTH: Division Street and Naval Station (borders District 8). WEST: San Diego Bay. *WIDTH: North-South 4 miles; East-West 5 miles.

DISTRICT 8:

NORTH: Division Street, less the Naval Station (borders District 7). EAST: Line between Division at Euclid and International Border at Otay Mesa Crossing (borders District 12). SOUTH: International Border. WEST: Pacific Ocean, including Coronado and North Island. *WIDTH: North-South 12 miles; East-West 10 miles.

DISTRICT 9:

NORTH/EAST/SOUTH/WEST: All groups in Imperial County with exception of Spanish speaking groups (which are in District 17). *WIDTH: North-South 60 miles; East-West 100 miles.

San Diego – Imperial Area Assembly Structure and Guidelines

DISTRICT 10:

NORTH/EAST/SOUTH/WEST: Within the city limits of El Cajon. *WIDTH: North-South 4 miles East-West 6 miles.

DISTRICT 11:

NORTH: Extension of line between Carmel Valley Road at I-5 and one mile south of Poway Exit or I-15, to the county line (borders District 21 and 22). EAST: County line. SOUTH: Mexican border. WEST: Line northward from Tecate border crossing to I-8 at east city limits of El Cajon; along northern and east city limits of El Cajon to I-8; along I-8 to I-15 to the southern border of District 21, with the exception of Tierra Santa. *WIDTH: North-South 23 miles; East-West 62 miles.

AAS&G Rev. 8/15/2017

DISTRICT 12:

NORTH: I-8 and Southeastern city limits of El Cajon to I-8. EAST: Line between I-8 at eastern city limits of El Cajon to the Tecate border crossing (borders District 11). SOUTH: Mexican border. WEST: Line between Otay Mesa border crossing, to Division, at Euclid A venue, and along Euclid to 54th, then 54th to I-8 (borders Districts 7, 8, and 19). *WIDTH: North-South 15 miles; East-West 1 mile.

DISTRICT 13:

NORTH: A line between Carmel Valley Road at I-5 to one mile south of Poway exit on I-15 (border District 16 and 21). EAST: I-15, including Tierrasanta (borders District 11). SOUTH: I-8 (border District 19). WEST: 163 to I-805 and along I- 805 (borders Districts 4 & 5). *WIDTH: North-South 1 mile; East-West 7 miles.

DISTRICT 14:

NORTH: Grand Avenue (borders District 4). EAST: I-5 (borders Districts 5, 6, and 7). SOUTH: Laurel Street to, and including, San Diego Bay. WEST: Pacific Ocean. *WIDTH: North-South 9 miles; East-West 5 miles.

DISTRICT 15:

NORTH/EAST/SOUTH/WEST: All the Spanish speaking groups in southern San Diego County.

DISTRICT 16:

NORTH: Southern city limits of Carlsbad to El Camino Real at Olivenhain and a line between El Camino Real at Olivenhain to Via Rancho Parkway at S-6 (borders Districts 1 and 23). EAST: To Lake Hodges and a line to Penasquitos Canyon on the Black Mountain Road (borders District 21). SOUTH: Line between Carmel Valley Road at I-5 and one mile south of Poway Exit on I-15 (borders Districts 4 and 13). WEST: Pacific Ocean. *WIDTH: North-South 10 miles; East-West 9 miles.

DISTRICT 17:

NORTH/EAST/SOUTH/WEST: All the Spanish speaking groups in Imperial County.

DISTRICT 18:

NORTH/EAST/SOUTH/WEST: All the Spanish speaking groups in northern San Diego County.

DISTRICT 19:

San Diego – Imperial Area Assembly Structure and Guidelines

NORTH: I-8 (borders Districts 13 and 11). EAST: From the junction of Waring Road along Collwood Blvd to 54th St. to Laurel St. (borders District 12). SOUTH: Laurel St. (borders District 7). WEST: 163 (borders District 6). *WIDTH: North-South 3 miles; East-West 4 miles.

DISTRICT 20:

NORTH: Camp Pendleton southern border and San Diego County line. EAST: I-15 at Gopher Canyon Rd. north to Hwy 76 EAST: to Rice Canyon Rd. NORTH to Rainbow Valley Blvd. to I-15 to county line (borders District 3). SOUTH: Gopher Canyon Rd. to Old River Rd. to Mission (Hwy 76) to Oceanside city limits (borders District 1). WEST: Eastern border of Oceanside and Camp Pendleton (borders District 2). *WIDTH: North-South 12 miles, East-West 13 miles.

DISTRICT 21:

NORTH: South border of District 1 from S-6 to I-15 and Via Rancho Parkway, I-15 to Highland Valley Rd. and Highland Valley Rd. to Archie Moore Rd. (borders Districts 1 and 3). EAST: Archie Moore Rd to Highway 67 to District 11 (borders District 22). SOUTH: Extension of line between Carmel Valley Rd at I-5 and one mile south of Poway exit at I-15 (borders District 11 and 13). WEST: From Lake Hodges and a line to Penasquitos Canyon on the Black Mountain Rd (borders District 16). *WIDTH North-South 9 miles, East-West 9 miles.

DISTRICT 22:

NORTH: Riverside County line at Cleveland National Forest intersect to Imperial County. EAST: Imperial County line (borders District 9). SOUTH: Extension of line between Carmel Valley Rd at I-15 and one mile south of Poway exit at I-15 from Highway 67 to Imperial County line (borders District 11) WEST: Cleveland National Forest line extended west to Highway 78, then on an extended diagonal line, to Archie Moore Rd. and Highland Valley Rd., Archie Moore Rd. to Highway 67 to District 11 (border District 3 and 21).

*WIDTH: North-South 32 miles, East-West 47 miles.

AAS&G Rev. 8/15/2017

DISTRICT 23:

NORTH: Northern San Diego County Line. EAST: I-5 from the Northern San Diego County Line to Hwy 78, East along Hwy 78 to Carlsbad city limit (borders District 1). South along Carlsbad city limits to southern boundary of the city of Carlsbad. SOUTH: Southern city limits of Carlsbad (borders District 16). WEST: Pacific Ocean. WIDTH: North-South 20 miles; East-West 1/2 mile across northern border North of Hwy 78, and 5 miles across southern border.

San Diego – Imperial Area Assembly Structure and Guidelines
APPENDIX C: HISTORICAL LIST OF AREA ASSEMBLY MOTIONS

DATE	MOTION TITLE / SUBJECT	MOTION TEXT
04/05/1951	LOCAL ASSEMBLY FUND	Fund to underwrite local Assembly and Delegate's expenses set up by Coordinating Council Vote.
05/12/1952	MEETING DONATION TO GSO	Donations of proceeds of two Wednesday night meetings per year approved-letter in file, dated 6/4/52. Thanksgiving and night of Delegate's report.
05/28/1952	THANKSGIVING TRADITION MEETING	Request of 5/28 that Assembly 11/3/52 put on annual Tradition meeting approved 11/13/52, confirmed 9/18/53, 10/8/54, 9/12/55
06/04/1952	C.O. STATIONERY FOR ASSEMBLY	Central Office to furnish free stationery for Assembly. AMENDED
09/13/1952	CONFERENCE APPROVED LITERATURE IN C.O. Only	Only General Service Conference approved literature to be handled by Central Office. Approved by Business Committee 9/24/52.
01/14/1954	COFFEE & RENT	Approved that collection for coffee and rent be taken at each meeting of the Assembly
01/14/1954	COLLECTION ASSEMBLY ZONING	Area Zones set up in seven Districts. Amended 6/5/55 to ten
04/07/1954	DELEGATE'S PERSONAL EXPENSE	Personal expense of delegate set at \$10 per diem for two days travel each way and for each day Conference lasts
05/06/1954	DELEGATE'S REPORT 1954	report by Jim B.
10/08/1954	REPORT OF PASADENA CONFERENCE	C.A. G. letter, G. H. Letter, Jim B.'s report, detailed report, Copy of "Petition" circulated by J. B. and G. H.
05/06/1955	MOTION TO DISSOLVE ASSEMBLY	Motion by G. H. to dissolve Assembly and substitute Coordinating Council as electors of Delegates defeated 27-1
05/06/1955	REGULAR MEETINGS OF ASSEMBLY	Set up
05/06/1955	ASSEMBLY SOBRIETY	Minimum set at two years
05/06/1955	PARLIAMENTARY PROCEDURE	Accepted as Robert's Rules of Order
05/06/1955	PERSONAL OPINIONS	Not binding on Assembly without Assembly approval
05/06/1955	SPEAKING OR ARRANGING MEETINGS	Must be approved by Assembly before acceptance or arrangements. See also [blank in record]
05/18/1955	FISCAL YEAR: EL CAJON GROUP	Assembly books to close on April 30 each year. Withdrew from Assembly (letter in file)
05/18/1955	NEW CHAIRMAN	To be elected in June to replace F. G. resigned (see 6/5/55); also, vice-chairman to be elected in June
06/05/1955	NEW CHAIRMAN	H.C. (Doc) M. unanimously elected chairman; Carl N., vice chairman
06/05/1955	MISUSE OF A.A. DIRECTORY	Misuse of directory for mail solicitation condemned; letter to Father Paul.
06/05/1955	DISTRICT REALIGNMENT	Area Districts alignment changed from 7 to 10
06/05/1955	1955 SO. CAL. CONF	San Diego Committees elected-see also 7/10; 8/15; 9/12.
06/05/1955	READING OF PROCEDURE BEFORE MEETING	Approved that outline for conduct of meetings be read before every meeting.
06/05/1955	DELEGATE'S EXPENSE	Confirmed at \$10 per diem (see 4/7/54).
07/10/1955	DELEGATE'S 1955 REPORT	Jim B.'s report distributed, read. And explained. LA. Delegate's report also read. Distribution of new "Third Legacy Manual" to all Assemblymen.
07/10/1955	FINANCING LOCAL ASSEMBLY	Separate conference fund abolished by G.S.O.; all member groups agreed to underwrite local assembly and delegate's expense by payment of \$2 quarterly starting in September to replace former \$1 month collected at Coordinating meeting.
07/10/1955	LA. CONF. REPORT	by D. G
08/15/1955	SO. CAL. CONF. Program Comm. report	by D. G. (see also 6/5, 7/10, 9/12)
09/12/1955	POLICY STATEMENT CAL. CONF	Unanimously approved. Also 12/13/55. Chosen from hat SO as outlined in letter to group's speakers.
09/12/1955	1956 CONFERENCE	Groups voted to ask for 1956 Conf. in San Diego. Jim B. elected chairman. Pro-tem.
09/12/1955	1955 TRADITION	Meeting set up (letter in file).
09/12/1955	REIMBURSEMENT OF ELECTED COMMITTEES	Elected members of all committees to be reimbursed for out of pocket expense for Assembly.
09/12/1955	ELECTION OF NEW DELEGATE	Set for Dec. 13, 1955, All Saint's Church
12/01/1955	Thru 01/01/1964 MISSING -	NOT IN RECORDS TURNED OVER TO CHERRY L., SECRETARY 1/67. Unable to locate any record of motion for 1956 – 1963.
12/13/1955	ELECTION MEETING	O.L. S. and H.C. M. had larger number of votes; names placed in hat and O.L.S. drawn. List of Officers, etc. in minutes
11/29/1964	GROUP CONTRIBUTIONS	Motion passed approving GSO's request to have group donations remitted monthly instead of semi-annually to GSO and ask Central Office to transmit on monthly basis
01/24/1965	MEETINGS	Motion passed to continue with 4 regular meetings per year and special meeting as needed
09/19/1965	REZONE	Passed to rezone and realign San Diego Area Assembly Districts

San Diego – Imperial Area Assembly Structure and Guidelines

09/18/1966	TRADITIONS BREAKFAST AND ROTATION	Assembly to assume sponsorship of Traditions Breakfasts in future and chairman to appoint rotating committees to handle them. Breakfasts to be held four times per year as follows: South Bay Area. East County Area. Beach Area, North County Area.
01/22/1967	MEETING ROTATIONS	JAN. All Saints Church, 6th and Pennsylvania; APR. Alano Club of El Cajon, 101 Julian Street; JUNE Alano Club of SD. 1944 30th Street; SEPT Young People's Alano Club. 3690 Mission Blvd.; NOV. North County Alano Club, Oceanside.
01/22/1967	GSR CHANGES	All GSRs inform their group Secretary to notify Central Office of all changes in GSRs to keep records up-to-date.
04/07/1967	REZONING	Committee presented re-zoning plan with list of groups in new zones and map of boundary lines of zones, consisting of 14 zones. Motion passed to accept
09/10/1967	TRADITIONS BREAKFAST	(FINANCIAL) The reserve funds for the Traditions Breakfast be frozen at \$50 and all excess of this amount to be transmitted to New York Office. SUPERSEDED
11/05/1967	ASSEMBLY ACTIVITIES (FINANCIAL)	All monies received from all activities of the Assembly go into the General Fund rather than to New York and that this motion supersedes the motion of 9/10/67
01/21/1968	REZONING	Committee appointed by the Chairperson to work out rezoning plan
08/11/1968	TRADITIONS PLAY	Motion passed to discontinue the annual Traditions Play which has been presented by the Assembly each year during the month of November at the Central Meeting and in the future to have a speaker type program bringing the attention of the people to World Services and Traditions, and program to be handled by a Committee appointed by the Chairperson. Chairperson appointed Zone Committee-persons to this committee
11/10/1968	WESTERN GENSV. CONF.	Motion passed to underwrite expense of Delegate to Western General Service Assembly in January, 1969, in lieu of the usual Delegates meeting which is held annually in Northern California. Motion passed to withhold any action on whether or not we will support the new Western General Service Annual Conference until February '69
02/02/1969	MINUTES OF MEETING	Copy of Assembly meeting minutes to be mailed to G.S.O. per their request
11/16/1969	SECRETARY & TREASURER	The offices of Secretary and Treasurer shall be separated into two offices and no one person shall be elected to fill both offices
01/11/1970	GSR SOBRIETY POLICY UPDATE	Motion to lower sobriety requirements defeated. Reviewed 8/23/69 to present - no need for update
01/11/1970	TRADITION'S BREAKFAST	Special events for Traditions Breakfast-program, potluck, etc
11/21/1970	CHAIRMAN-AREA ASSEMBLY	It was assembly's consensus that the Chairperson being an ex- officio member of all committees would automatically be included in list of nominees and is eligible for nomination to delegate
04/09/1971	CONTRIBUTIONS FROM CLUBS: WORLD DIR	Not accept contributions from clubs. Names, phone numbers of group contacts be listed or group contacts willing to make 12th Step calls.
04/09/1972	DISBURSEMENTS; WORLD DIRECTORY	All Area Assembly disbursements by check. Area Assembly agreed that family members not be listed in World Directory. Alanon and alcoholics separate
01/01/1973	ROTATION OF MEETINGS	E. County, North Shores, So. Bay, No. County, 6th & Penn. Delegate's report may float.
01/01/1973	COMMITTEE REPORTS	District Committee Members to make individual reports when wishing to do so at meetings.
01/01/1973	GSR PARTICIPATION	After regular business, last half of an hour open to GSR questions
01/01/1973	ATTENDANCE REQUIREMENTS	Motion made and defeated that anyone not attending at least 3 of the 5 meetings cannot vote
05/26/1973	DELEGATE'S REPORT MTG	Minutes & roll call dispensed with at Delegate's Report mtg.
09/16/1973	TWO-HATTERS	Area in favor of A.A. members serving in other facilities
11/11/1973	SPECIAL PURPOSE GROUPS	Opposed listing Gay Groups as such in World Directory 15-30.
11/11/1973	PAST DELEGATE DUTIES	San Diego Co. Area Assembly requests that past Delegates visit A.A. groups not having GSRs in an attempt to interest the groups in General Service and encourage the groups to elect GSRs at once. Motion carried
01/06/1974	PACIFIC REGION SERVICE ASSEMBLY REST	Resolved: That the Pacific Service Assembly not being an elected body, has no right or privilege to speak for the various assemblies that make up the Pacific Region of Alcoholics Anonymous. Further Resolved: That Article VI of the Pacific Region Service Assembly Guidelines be deleted in its entirety, so there can be no possibility of the abridgment of the expressed group conscience of the various assemblies of the Pacific Region of Alcoholics Anonymous. (Motion carried. Hal C's resolution.)
01/06/1974	MINUTES OF MEETINGS	To be printed and mailed
01/06/1974	STATIONERY	Letterhead and envelopes to be printed
01/06/1974	PROXY VOTES OF GSRs	Discussion re GSR giving proxy votes-dropped
01/06/1974	BY LAW CHANGES	Hal C. expressed concern on changing by-laws by simple motion. Chick S., Ada K., and Cliff R. on committee to study

San Diego – Imperial Area Assembly Structure and Guidelines

03/31/1974	MINUTES	Eliminate reading of minutes. Motion by Grace N. that we read minutes at every meeting carried
03/31/1974	USE OF LETTERHEAD	To be used by Secretary, Chairman, NY Delegate, etc. COPY SHOULD BE FILED WITH SECRETARY
03/31/1974	A.A.s COUNSELING	A.A.s working in counseling, etc., should be allowed to hold office
05/01/1974	DISTRICT MEETING	Zones changed to "Districts."
05/19/1974	COORDINATING COUNCIL AT ASSEMBLY	Margi B-representative from intergroup attend Area Assembly and Representative from Area Assembly to attend Coordinating Council
09/22/1974	REZONING	Rezoning completed-12 Districts
09/22/1974	SDAIC	San Diego Area Institutional Committee voted into Area Assembly as a member
01/13/1975	DELEGATE CONF.	EXPENSE
01/13/1975	ONGOING COMMITTEE ON TRADITIONS	Ongoing Committee on Traditions and Third Legacy (Hal. C.)
01/13/1975	GSR (Brown bagger Type Meetings)	Daily meetings i.e. Brown Baggers, one GSR to represent all if so desired.
01/11/1976	POLICY STATEMENT REVIEW	Committee for rewriting Statement of Policy disbanded. No need at present.
01/11/1976	CONCEPTS TO BE READ	Read "12 Concepts" at Area Assembly.
01/11/1976	SDAIC	SDAIC Standing Committee of Area Assembly (9/22/74)
01/11/1976	MINUTES, READING OF	Minutes to be mailed and NOT read at meetings. Corrections only entertained
09/19/1976	NEWSLETTER	Authorized use of a NEWSLETTER for Area Assembly
09/19/1976	DISTRICT 4	Breakdown of District 4 into two Districts
09/19/1976	12 CONCEPTS	Short form of Concepts to be included where possible in service program
01/16/1977	COURT REFERRALS	Guidelines for Court Referrals made and passed around
11/13/1977	BUDGET COMMITTEE	Budget Committee for Area Assembly
11/13/1977	SPANISH SPEAKING GROUPS	Separate District for Spanish-Speaking Groups, District 15
11/13/1977	RAFFLES, ETC.	Raffles, etc., as money raiser for Area Assembly voted out
01/22/1978	AREA BOOTH AT ROUNDUP	Policy of having a booth at San Diego Spring Roundup established
01/22/1978	DELEGATE EXPENSES TO PRAASA	Reaffirmed policy of paying Delegate expenses to PRAASA (Pacific Region Alcoholics Anonymous Service Assembly).
04/02/1978	CPC	C.P.C part of Area Assembly a.) Delegate, Chairman b.) Representative from Coordinating Council c.) GSR from Area Assembly at large
04/02/1978	BUDGET	\$2,000.00 budget approved -a.) \$20 a year, preferably at one time
01/14/1979	TRADITION 7	60-30-10 made a part of Statement of Policy replacing proposed \$20 a year contribution
01/13/1980	TRADITIONS BREAKFAST	Policy of having two Traditions Breakfasts annually reaffirmed
09/14/1980	DELEGATE EXPENSES TO REGIONAL FORUM	Area approved expenses to Delegate to Pacific Regional Forum not to exceed \$200.00
09/14/1980	SOUTHERN CALIFORNIA CONVENTION	Area approved up to \$150.00 expenses to Southern Calif. Convention (not brought up in 1981)
09/14/1980	REA ASSEMBLY NIGHT AT CENTRAL	A Reaffirmed policy of having Area Assembly Night at the Wednesday Central Office Meeting on the Wednesday before Thanksgiving. Expenses of speaker up to \$150.00 approved
11/13/1980	DELEGATE. ASKED TO PRESENT BID FOR [sic]	The San Diego Area Assembly unanimously endorses and fully supports a bid to have the 1985 International Alcoholics Anonymous Convention in San Diego. This resolution is made without acceptance of and/or guaranteeing of any financial responsibility
01/11/1981	DELEGATE EXPENSES PRAASA	expenses appropriated
01/11/1981	SPRING ROUNDUP	Booth at Spring Roundup reaffirmed
01/11/1981	NEWSLETTER	Newsletter committee established
01/11/1981	DCM & OFFICER MTG. ATTENDANCE	District Committee Members and Officers absent from (2) consecutive meetings (Area Committee/Assembly) no longer considered to be in office. District or Area advised of vacancy and asked to elect or re-elect
04/05/1981	FINANCE COMMITTEE	Finance Committee and Finance Chairman established
09/13/1981	ALTERNATE DELEGATE	Separate office of Alternate Delegate established
09/13/1981	VICE-CHAIRMAN	Office of Vice-chairman eliminated
11/29/1981	TERM OF OFFICE FOR SEC	Term of office for Secretary and Treasurer changed to two (2) years concurrent with Delegate and other Officers & TREAS
01/10/1982	CONTRIBUTIONS	Area Assembly will only accept donations from individual A.A. Members and Area Groups
02/07/1983	STRUCTURE & GUIDELINES	Structure & Guidelines approved
04/10/1983	AREA NAME CHANGE	Name of Area changed to San Diego-Imperial Area
04/10/1983	NEWSLETTER	Newsletter Committee deleted from Standing Committees
09/25/1983	1990 INTERNATIONAL CONVENTION	An ad hoc committee was formed to make a proposal to have the 1990 International Convention in San Diego
09/25/1983	PRAASA REPORTS	A motion that more adequate reports from Officers be given by those who attend PRAASA was defeated

San Diego – Imperial Area Assembly Structure and Guidelines

09/25/1983	GSC MOTION	A motion that our delegate carry to the General Service Conference in 1984 the topic for discussion that GSO be self-supporting, without receiving funds from A.A. World Services, was defeated
11/17/1983	1990 BID COMMITTEE	It was decided to open a checking account for the 1990 International Convention ad-hoc committee, requiring two signatures, and transfer \$1,000. into this account. It was further decided to have the bid committee have their own treasurer.
02/02/1984	CPC REIMBURSEMENT	George D. proposed a motion that we reimburse Shirley V. for expenses in attending convention to give C.P.C. report. Motion referred to Finance Committee.
04/01/1984	GAY PAMPHLET	Motion to discuss Gay pamphlet approved; Motion made that Delegate report to the General Service Conference that: there is a definite need for a Gay pamphlet but this draft is not acceptable; further, we urge a pamphlet be adopted with at least a majority of recovering Gay alcoholics on the drafting panel. Motion passed.
04/01/1984	REGIONAL FORUM BID	Motion to bid for Regional Forum approved.
04/01/1984	COMPUTER RESOURCES	Motion to approve proposal to interact with Computer Resources for computer services for General Assembly approved. Initial input would be \$200, maintenance per month \$40, and contract will be reviewed after 90 days. Motion passed.
04/01/1984	PRAASA REIMBURSEMENT	Motion approved to allocate \$250 each to Chairman and Alternate Delegate toward expenses to Pacific Regional Forum in Seattle.
09/09/1984	TRUSTEE INVITATION	Motion carried to invite Pacific Regional Trustee to next meeting, offering to pay expenses not to exceed \$500.
11/04/1984	COMMITTEE FINANCES	Motion that all committees and Standing Committees of Area Assembly, except H&I (SDIAIC), be funded by the Area Assembly and will not solicit nor accept individual or group contributions. Voluntary contributions from those present during committee meetings may be accepted up to 49% of committee operating expenses. Contributions above this limit will be returned to the contributor or given to the Area Assembly. This policy, if approved, will be reviewed in one year. Motion passed.
11/04/1984	REDISTRICTING	District 5 redistricted into District 5 and District 13.
11/04/1984	DELEGATE EXPENSES TO INTERNATL [sic]	Motion to fund Delegate to Montreal with \$500 passed.
11/04/1984	EXPENSES TO PRAASA	\$200 to Area Chairman and \$200 to Alternate Delegate passed.
11/04/1984	COMPUTER SERVICE	Move to form ad.hoc committee to look into alternatives for a computer service accepted.
11/04/1984	BUDGET	Motion to accept revised budget passed.
12/13/1984	DCM REPLACEMENT	Motion to discuss with DCM of District 10 that after 3 years replacement needed.
12/13/1984	BUDGET TRANSFER	\$200 in funds from 1984 budget for Archives Committee transferred into 1985 budget.
12/13/1984	MEETING DATE CHANGE	Finance Committee to meet on second Thursday of month rather than first Thursday.
01/27/1985	CEDAR GLEN RETREAT	No substantial majority in favor of retreat at this time.
01/27/1985	GROUP INVENTORY	Moved that group inventory be carried over until the October Area Assembly as the first priority item.
03/31/1985	PUBLIC SERVICE ANNOUNCEMENTS	Motion introduced to withdraw words "AA, it works" from all public service announcements, TV, radio, and films. Passed. Motion to replace these words by "let us show you how it works" failed unanimously. The 2/3 unanimity vote for attraction rather than promotion, was preceded by discussion. We do not praise ourselves. The minority's point of view was that the truth is that it works so it should be retained.
03/31/1985	REDISTRICTING DIST 1	All criteria of Structure and Guidelines were met; volunteer DCM in place; motion passed with great unanimity by Assembly as it was presented on 3/21/85
11/10/1985	ELECTIONS	Motion to elect all Officers with Third Legacy Procedure amended to using Third Legacy Procedure for Chairman only. The latter motion was carried with substantial unanimity. The Trustee, Delegate, and Alternate-Delegate were also elected by Third Legacy as in the past. Other Officers were elected by simple majority.
11/10/1985	COMMITTEE'90 CHAIR	Motion to elect Committee '90 Co-Chair to Chairman of same as soon as present Chair enters into function of Delegate: tabled until next Area Committee meeting.
11/10/1985	CALENDAR	Motion to accept Calendar 1986 as is, allowing changes discussed at previous Area Committee meeting-passed with substantial unanimity.
11/10/1985	TREASURY	Motion to join funds for Area Assemblies and Big Weekend carried unanimously. Motion to allow \$100 to CPC Chair to attend General Forum in LA passed unanimously. Motion to carry \$300 from this year's Archives budget to next year's budget passed unanimously; Motion to allow an extra \$150 to CPC not seconded. Motion to take previous motion to Finance Committee for recommendation to Area Committee Meeting passed with substantial unanimity.
01/19/1986	DISTRICT 17	Motion to form District 17 (Spanish Speaking in Imperial County) is carried unanimously.
01/19/1986	FUNDING FOR PRAASA	Funding for the Trustee nominee, Cliff R., to PRAASA for \$200.00 carried unanimously.
04/06/1986	GSC RECOMMENDATIONS	The Area Assembly recommended that our delegate support a) a gay pamphlet; b) that there be a statement in the front of the Big Book Fourth Edition that "he" applies both to "he" and "she" (23 against, 21 for, 7 abstained); c) there is no need for a daily reflections book.
11/15/1986	1988 BUDGET	Approved as presented.

San Diego – Imperial Area Assembly Structure and Guidelines

01/18/1987	COMPUTER	Approved to spend \$1,855 to buy a portable computer with printer and software.
01/18/1987	7TH TRADITION LOGO	It was passed to accept the 7th Tradition Logo created by District logo.
01/18/1987	GSO THEME	The theme "The year of the Group" was passed.
01/18/1987	1988 REGIONAL FORUM	It was decided to bid for the 1988 Regional Forum.
03/21/1987	PAMPHLETS	Our delegate was encouraged to vote for consolidation of pamphlets.
09/19/1987	SMOKING	A motion to have all Area Committee and Area Assembly meetings non-smoking failed. It was passed to have a non- smoking area at all such meetings
09/19/1987	STRUCTURE AND GUIDELINES	The new Structure and Guidelines were approved as revised, with a review in one year.
09/19/1987	SPENDING LIMIT	A resolution to be sent to the groups on a spending limit was passed.
11/07/1987	ORDER OF ELECTIONS	It was passed that the order of elections be Delegate, Alternate Delegate, Chairperson, Administrative Secretary, Records Secretary and Treasurer.
11/07/1987	NOT PRESENT	Those not present would not be eligible to stand for office.
11/07/1987	PA SYSTEM	It was decided to purchase a PA system not to exceed \$1,000.00.
01/24/1988	STRUCTURE AND GUIDELINE CHANGES	Of the following recommendations: 1) Amend VI-4 to read \$150 instead of \$100 and "All disbursements for amounts in excess of \$150 require a check with two signatures." 2) Numbering for VIII be changed to VII and that its title become "Area Committee of the Area Assembly." 3) Number VII be changed to VIII and title become "Other Standing Committees of the Area Assembly." It was M/S/P to send 1 and 2 to the groups, and it was M/S/P not to send 3 to the groups. M/S/P to amend 6:4 to read \$150 instead of \$100. M/S/P that numbering for VIII be changed to VII and that its title become "Other Standing Committees of the Area Assembly."
01/24/1988	SPANISH CONV	M/S/P to pass the hat to assist District 15 to go to San Francisco for the Spanish convention (\$73.15 was collected).
01/24/1988	ASSEMBLY BIDDING	M/S/P to accept bidding for the Area Assemblies. It was further M/S/P that District 13 host the "Big Day" Area Assembly and that District 15 host the November assembly.
04/14/1988	GSC THEME	M/S/P that the theme for 1989 be "Anonymity."
04/14/1988	INDUCEMENTS (CONVENTION)	It was M/S/P that our delegate ask the conference to request or recommend that the Trustees' Committee discuss guidelines concerning international conventions and the accepting of inducements.
04/14/1988	SPEAKER	It was M/S/P that Natalie S. (past Pacific Regional Trustee) be speaker for our November Assembly and that \$350.00 be allocated for her expenses.
11/12/1988	BUDGET	M/S/P that the budget of \$13,200 be accepted as presented. It was further M/S/P to add \$680.00 for the Trustee at Large nominee to attend PRAASA.
11/12/1988	TAX STATUS	Discussion of Tax Status/Incorporation and discussion of wording "inducements for conventions" be referred back to the Area Committee, and that they report back at the January 1989 Area Assembly.
01/13/1989	TRANSLATION EQUIPMENT FUND	A special fund for donations be created. not to exceed \$2,000 to purchase, translation equipment
01/28/1989	NON-PROFIT STATUS (CALIF)	Filing for non-profit status with the state of California approved
01/28/1989	DISTRICT 18 CREATED	Approved redistricting: Spanish speaking District 15 becomes District 18 (North County) and District 15 (South County).
09/16/1989	AREA ASSEMBLY HOSTS	Area Assembly Host Districts will be selected by majority vote from bids received at the January and September Assemblies (SDIAAS&G Sec. IV.2).
09/16/1989	ELIGIBILITY FOR ELECTION	All who have served as Area Committee members within twelve months preceding an election are eligible to stand for Delegate, Alternate Delegate and/or Area Officers.
09/16/1989	LIMIT ON OPERATING ACCOUNT	The Area Operating Account quarterly limit was raised from \$4,000 to \$5,000 which may be carried over without the need to send part to G.S.O.
09/16/1989	LITERATURE	Literature Committee will provide service oriented literature to Area and District functions as funded.
09/16/1989	RE-DISTRICTING	Re-districting will follow the same procedure as any change to the Structure & Guidelines.
09/16/1989	TRANSLATION EQUIP	Purchase of translation equipment approved
11/04/1989	APPROVAL OF BUDGET	Approval of the \$16,894 Area Assembly Budget for 1990.
01/27/1990	CONFERENCE REQUEST	Area requests that the literature price increase be placed on conference agenda.
01/27/1990	FILE CABINET PURCHASE	Allocated \$500 for Archives to purchase fire proof cabinet.
01/27/1990	COMMITTEE FUNDING	Standing and Ad Hoc Committees, other than H&I, not to have their own treasuries.
01/27/1990	TRI-AREA P.I. COMMITTEE	Supported the Delegate in gaining information from the Tri-Area Ad Hoc P.I. Committee.
05/20/1990	COMMITTEE ROTATION	Chairpersons of Agenda, Archives, CPC and Finance rotate at the end of even numbered years. Chairpersons of Grapevine, Literature, Newsletter & Policy rotate at the end of odd numbered years. Chairperson's term of service is two years
05/20/1990	COMMITTEE CHAIRPERSONS	A DCM may not be a Chairperson of Standing Committee
05/20/1990	NORTH COUNTY H & I	North County Area Institutional Committee established (NCAIC)
05/20/1990	TRUSTEE EXPENDITURE	Approved \$400 travel expenses for Greg M., Pacific Regional Trustee, to come to Big Day '90
05/20/1990	PROJECTOR PURCHASE	Approved \$400 to purchase new overhead presentation projector.

San Diego – Imperial Area Assembly Structure and Guidelines

09/15/1990	PURPOSE of ASSEMBLY	Purpose of the Area Assembly: Carry the message to the alcoholic who still suffers.
09/15/1990	STANDING COMMITTEES	Composed of nine voting members. All to be currently serving GSRs or DCMs. Committee members term of service to run concurrent with term as GSR or DCM.
11/17/1990	INTERGROUP CHAIRPERSONS	All Intergroup Chairpersons to have a vote at the Area Assembly.
11/17/1990	ADDITIONAL ASSEMBLIES	The Area Committee may hold additional assemblies as needed.
11/17/1990	ASSEMBLY BIDDING	January through May Assemblies bid at the September Assembly. June through December Assemblies bid at the January Assembly.
11/17/1990	HEARING IMPAIRED	Area supports, in principle, the signing at area assemblies for hearing impaired, if needed.
11/17/1990	APPROVAL OF BUDGET	Approval of the \$18,300 Area Assembly Budget for 1991 as presented, with the exception of the hearing-impaired line item, to be approved in January '91.
01/26/1991	HEARING IMPAIRED EXPENSE	Approved \$600 expense into '91 Budget for hearing impaired translation at area assemblies
01/26/1991	CAMP PENDLETON GROUPS	Moved from District 1 to 2.
01/26/1991	TRI-AREA TV PSAs	Created a fund up to \$1,500 to support Tri-Area P.I. Committee efforts to produce TV PSAs. All San Diego Intergroups asked to contribute
01/26/1991	CONFERENCE REQUESTS	Area requests that the issue of 'Questionnaires' be on the agenda at this year's Conference. Area requests that the selection process for A.A. Directors be published in the A.A. Service Manual, and this matter be placed on the agenda at this year's conference.
09/07/1991	QUORUM GUIDELINES	The quorum necessary to open the Area Assembly Business Meeting will be twice as many GSRs as DCMs and Officers.
09/07/1991	SUBSTANTIAL UNANIMITY	The assembly will seek a two-thirds vote on all matters
09/07/1991	MINORITY OPINION	After a motion passes or fails, the minority will always be given an opportunity to speak
09/07/1991	REDISTRICTING	Move meetings along I-15 from District 16 to District 3.
09/07/1991	CONFERENCE REQUESTS	Area requests that the selection process for Class A (non- alcoholic) trustees be included in the A.A. Service Manual, and that this matter be placed on this year's Conference Agenda. Area requests that GSO limit the contributions from conventions to same as the individual limit, and that this matter be placed on this year's Conference Agenda.
11/23/1991	OFFICER ALTERNATES	Election of Alternates for Chairman, Administrative and Records Secretaries and Treasurer, at same time and procedure as Officers. They vote only in absence of Officer.
11/23/1991	DISTRICT 19	Formation of new District formerly a sub-district of District 6.
11/23/1991	APPROVAL OF BUDGET	Approval of the \$19,000 Area Assembly Budget for 1992 as presented
01/18/1992	CONFERENCE AGENDA ITEM	Recommended a conference agenda item to add the Twelve Concepts for World Service to all A.A. service literature.
01/18/1992	TRI-AREA PSA's	In agreement with Mid-Southern California and Southern California Areas, turned over the Tri-Area PSA master copies to GSO for production and distribution.
05/30/1992	JULY ASSEMBLY	Approved funding for a July Area Assembly
07/11/1992	SECRETARY	Changed the title of Administrative Secretary and Alternate to Secretary and Alternate Secretary.
07/11/1992	REGISTRAR	Changed the title of Records Secretary and Alternate to Registrar and Alternate Registrar.
07/11/1992	DISTRICT 20	Formation of District 20 (formerly sub-district of District 1)
07/11/1992	ELECTIONS	All currently serving Area Committee members and those that have served within the past twelve months who are present are eligible to stand.
11/14/1992	FINANCIAL GUIDELINES	The Area Assembly will adopt an annual budget, the expense of which shall not exceed its anticipated contributions.
11/14/1992	FINANCIAL GUIDELINES	Approval of Area Treasurer or Area Chairperson for disbursements within the annual budget.
11/14/1992	FINANCIAL GUIDELINES	Approval of Area Committee for amounts no greater than \$150 not within the annual budget.
11/14/1992	FINANCIAL GUIDELINES	Approval of the Area Assembly for amounts greater than \$150 for items not within the annual budget.
11/14/1992	AMENDMENTS TO AAS&G	Any proposed amendments to the A.A.S. & G. shall be submitted in writing, with a financial impact statement, to the Area Chairperson.
11/14/1992	AREA COMMITTEE	The Area Committee will consider the financial impact of proposed activities of the Area Assembly.
11/14/1992	DISTRICT 21	Formation of District 21 (formerly sub-district of District 3)
11/14/1992	1993 BUDGET	Approval of the \$17,462 Area Assembly budget for 1993.
01/16/1993	CONFERENCE AGENDA ITEMS	Recommended a conference agenda item to consider the dis-continuation of the Grapevine wall calendar and pocket planner.
01/16/1993	CONFERENCE AGENDA ITEMS	Recommended a Conference agenda item to develop a system for a more equitable distribution of Trustees on Trustees' Committees.
01/16/1993	NOVEMBER AREA ASSEMBLY	Moved that the November Area Assembly meet from 8:00 a.m. to 6:00 p.m. to accommodate the election and the budget.
09/11/1993	AREA SECRETARY	Mail the minutes and the agenda of the Area Committee meeting to all members of the Area Committee and their Alternates, to be received prior to the next Area Committee meeting. Present the Area Assembly minutes to the Newsletter Committee within thirty days after the

San Diego – Imperial Area Assembly Structure and Guidelines

		Area Assembly. Deliver a report to the Policy Committee of the major motions of the year within thirty days of the November Area Assembly.
09/11/1993	PRAASA SHORTFALL	Created a special fund for voluntary contributions not to exceed 1/13th of the PRAASA shortfall (\$247.83). \$205 was collected during the Assembly and the balance at the Area Committee Meeting.
11/13/1993	DISTRICT 22	Formation of new District 22.
11/13/1993	DISTRICT 21	Adjustment of boundaries.
11/13/1993	GEOGRAPHICAL BOUNDARIES	Changed the description of the bordering Districts to reflect Boundaries. new Districts 19,20,21 and 22, This does not change and boundaries
11/13/1993	ELECTIONS	Made Alternate Area Officers eligible to stand for office.
11/13/1993	GRAPEVINE	Increased the Area Grapevine Committee's budget by \$400.
11/13/1993	BUDGET	Approval of the 1994 Area Assembly Budget of \$13,886.
01/08/1994	CIRCLE AND TRIANGLE	Voted to remove the Circle & Triangle from the cover sheet of SDIAA Structure and Guidelines.
01/08/1994	PAMPHLETS	Voted to send letter to Publications Department of AAWS recommending Color Coding of pamphlets according to type of pamphlet (recovery, service, unity, etc.).
07/21/1994	CONTACT COMMITTEE	Voted not to change the status of the Contact Upon Release Ad Hoc Committee to Standing Committee of the Area Assembly.
07/21/1994	GSO DONATION	Voted to send \$100 to GSO as a contribution to offset expenses of the General Service Conference.
09/10/1994	ALTERNATE OFFICERS	Voted to change the AAS&G to allow voting privileges to the Alternate Officers.
11/04/1994	BUDGET	Approved a SDIAA budget of \$17,932 for the 1995 calendar year.
11/05/1994	TRADITIONS AND CONCEPTS	Voted to add to AAS&G a requirement to reference A.A. Traditions and/or Concepts where applicable to all motions taken to the Area Assembly.
11/05/1994	STAFFING OF COMMITTEES	Voted to change the wording in the AAS&G to reflect current practices of staffing the Standing Committees.
11/24/1994	TRADITION 7 AGENDA MEETINGS	Proposed yearly payment as opposed to \$3 per meeting. Motion defeated to hold agenda meeting 10 days prior to Area Assembly Delegate expense to General Service Conference to \$125 (from\$90)
06/03/1995	ANNUAL BUDGET	Changed the AAS&G to allow the presentation of the annual budget for final approval no later than the November Area Assembly.
09/16/1995	COMPUTER FUND	Established a fund for the purpose of purchasing a new computer system for the Area. Amount to be collected is \$9,111.75.
09/16/1995	PRAASA	Gary U. was elected Chairman of the 1997 PRAASA Committee.
09/16/1995	BUDGET	Approved a 1996 budget for the Area of \$21,616.
05/18/1996	REPLACING OFFICERS, STANDING, ETC	Unanimously approved AAS&G changes regarding replacement of Officers, Standing Committee chairs (excepting SDIAIC/NCAIC) and their Alternates, upon non-performance of their duties.
05/18/1996	SINGLE LOCATION FOR AREA ASSEMBLIES	M/S/P to hold all 5 assemblies in 1997 at one single location, First United Methodist Church in Mission Valley
05/18/1996	FUNDING INCREASE FOR ROOTS	M/S/P to approve additional \$500 to Archives Committee for cleaning deposit for meeting (refundable) and additional \$58 for rent, (recoverable by passing hat at ROOTS).
05/18/1996	NEWSLETTER COMMITTEE	M/S/P (58/2) to approve additional \$200 needed to produce newsletter through 1996.
05/18/1996	ADDTNL FUNDING IMP VLY LIAISON MLG	M/S/P (57/8) to approve \$280 in mileage for liaison to Imperial Valley
09/28/1996	PAST DELEGATES, NON- VOTING STATUS	Approved (59/2) to amend description of membership of assembly and Area Committee to reflect that past Delegates have non-voting ex-officio status.
09/28/1996	SIGNATORIES	Unanimously approved that signatories to checking account will be Treasurer, Chairperson, Alternate Treasurer and Alternate Chairperson.
09/28/1996	FINANCIAL GUIDELINES	Area will accept contributions only from groups and individuals in the SDIAA. Clarified process for disbursements and approval of unbudgeted expenses. Added guidelines for service events, clarified procedures for budgeting, excess funds.
09/28/1996	PROPOSED 47th GEN SVC CONFERENCE	M/S/P to recommend "Our Changing Fellowship-Our Consistent Message" as the theme of the 47th General Service Conference.
09/28/1996	ADDITIONAL FUNDING FOR MILAGE	M/S/P (74/1) to approve additional \$500 in projected mileage for Delegate.
09/28/1996	ADDITIONAL FUNDING FOR DELEGATE	M/S/P to approve additional \$223 to cover Delegate's actual expenses for Regional Forum.
09/28/1996	ADDITIONAL FUNDING FOR ROOTS	M/S/P (58/1) to approve additional \$150 (recoverable by passing hat) to make ROOTS self-supporting.
11/16/1996	DUTIES OF ALTERNATE OFFICERS	M/S/P (99/3) to amend AAS&G to indicate that Alternate Officers function as the Officer in the temporary absence of the Officer, and to assume the office for the duration of the elected term if the Officer is unable to continue.
11/16/1996	TRUSTEE-AT-LARGE NOMINEE	Bobbie C. elected to be SDIAA Nominee for Trustee-At-Large(US) to succeed Larry N.
11/16/1996	BUDGET	M/S/P unanimous to approve 1997 budget of \$23,072.

San Diego – Imperial Area Assembly Structure and Guidelines

05/24/1997	COMPUTER NEEDS COSTS REVISITED	Assembly approved (58/1)-on Right of Decision-to accept costing figures which are lower than originally presented at 9/16/95 Area Assembly. New estimate is \$7,136.75.
09/06/1997	PACIFIC REGION TRUSTEE NOMINEE	Gary U. elected unanimously as SDIAA Nominee for Pacific Region Trustee to succeed Julian R.
09/06/1997	BUDGET	M/S/P (112/2) to approve 1998 budget of \$21,250.
09/06/1997	CONTACT SERVICE COMMITTEE	Approved unanimously to make Ad-hoc Contact Service Committee a Standing Committee of SDIA, and that its Chairperson will be elected to begin serving January of an even-numbered year.
09/06/1997	ADDITIONAL DELEGATE'S EXPENSES	Approved additional \$370 for mileage plus additional \$220 for postage.
09/06/1997	LOCATION OF 1998 ASSEMBLIES	M/S/P (79/4) to hold all five assemblies of 1998 in a single location. M/S/P (86/7) to choose Mission Valley Church of the Nazarene.
09/06/1997	FUNDING OF JANUARY AND MARCH ASSM	M/S/P (76/5) to pay rent for first two assemblies of 1998 out of to hold all 5 assemblies in 1997 at one single location, First United Methodist Church in Mission
01/10/1998	PROPOSED GEN.SVC. CONF THEME	M/S/P to approve Agenda Committee submission of 1999 theme for the General Service Conference: "Balance: Recovery, Unity and Service"
01/27/1998	SUPPORT OF ACYPAA	Provided letter of support to the A.C.Y.A.A. (All California Young People in Alcoholics Anonymous) for their bid to host 1999 ACYPAA roundup in San Diego.
05/30/1998	BUDGET INCREASE	M/S/P to approve motion made, by Area Treasurer, Marc. J., to increase current budget by \$798 for the purpose to offer continued support to Districts 9 & 17.
11/21/1998	ADDITIONAL DELEGATE EXPENSE	M/S/P to approve \$250 increase in current budget to send Delegate Sallye M. to the board meeting in New York one-day early.
11/21/1998	ADDITIONAL RENT EXPENSE	M/S/P to approve \$250 to current budget for rent to cover the April 1000 Area Assembly.
11/21/1998	BUDGET APPROVAL	1999 Area Budget of \$22,000 was presented and approved.
01/09/1999	ALTERATE REGISTRAR	Lisa Y. was elected to position of Alternate Registrar by Third Legacy election
01/09/1999	ORIENTATIONS COMMITTEE	An orientation committee established to be held before Area Assemblies.
04/10/1999	AUDIOVISUAL AD HOC COMMITTEE	Audiovisual Ad Hoc Committee was established to research various prices and options for equipment.
04/10/1999	PROPOSED GEN.SVC. CONF THEME	Approved Agenda Committees submission for the General Service Conference theme for the 2000: "Keep it Simple."
04/10/1999	AD HOC COMMITTEE	La Viña ad hoc committee introduced to Area.
05/22/1999	ALTERNATE TREASURER	Cliff V. was elected to Alternate Treasurer by Third Legacy Election.
09/11/1999	FINANCE COMMITTEE AUDIT	Reported that Finance Committee performed audit on Areas books for 1998.
09/11/1999	BUDGET 2000	Area Budget of \$23,100 was presented and approved.
09/11/1999	A/V EQUIPMENT	M/S/P to approve purchase of a video projector, VCR, speaker system, and ancillary equipment projected to cost \$5780.
09/11/1999	FUNDING FOR A/V EQUIPMENT	M/S/P to approve funding the \$5,780 for A/V equipment by taking it out of the available operating account and thereby reducing it close to the level of "corporate poverty". (72 in favor, 33 against)
01/08/2000	DELEGATE BUDGET AMENDMENT	M/S/P to fund Delegate to International Convention in MI, not to exceed \$1,250.00.
01/20/2000	AUDIOVISUAL COMMITTEE FUNDING	M/S/P to amend budget by \$150.00 for this committee.
01/20/2000	TRANSLATION COMMITTEE - AD HOC	M/S/P unanimously to establish this Ad Hoc Committee
03/16/2000	FUND SPANISH TRANSLATION FOR AREA ASSEMBLIES	M/S/P unanimously to amend budget by \$150.00 for Spanish Translation for the next 2 Area Assemblies.
05/18/2000	GSR MANUAL - NEW REWRITE	M/S/P to approve rewritten GSR Manual, to be used with the General Service Manual and Structure and Guidelines.
05/20/2000	BUDGET AMENDMENT - SPANISH TRANSLATION	M/S/P unanimously to provide \$160.00 for Spanish translation at the two remaining Area Assembly meetings
05/20/2000	LOCATION OF AREA ASSEMBLIES	M/S/P to hold 3 Area Assemblies in the Greater San Diego Metropolitan Area, 1 in Imperial County and 1 in North San Diego County
05/20/2000	BUDGET AMENDMENT - ACCESSIBILITIES PAMPHLET	M/S/P to provide \$425.00 to cover expense of printing 1,000 copies of Accessibilities Committee's pamphlets for distribution.
05/20/2000	SPANISH TRANSLATION EQUIPMENT - GOLD CAN (LATA DE ORO)	M/S/P to purchase new simultaneous interpretation system for \$1,375 and establish Gold Can - Lata de Oro - for 6 months, to reimburse purchase and purchase more units as funds are available.
08/17/2000	YOUNG PEOPLES' AD HOC COMMITTEE	M/S/P unanimously (per request of GSDYPAA- Greater San Diego Young Peoples Alcoholics Anonymous) to establish an Ad Hoc Young Peoples' Committee for six months
09/23/2000	SPANISH CASSETTE AND CALENDAR	M/S/P to petition GSC requesting 1) another cassette be translated into Spanish, 2) a calendar be published in Spanish.
10/19/2000	LA VINA CONTINUATION LETTER	M/S/P unanimously for Area 08 to write a letter to GSC strongly urging La Viña be sustained and continuing publication without time limit.

San Diego – Imperial Area Assembly Structure and Guidelines

10/19/2000	CIRCLE AND TRIANGLE	M/S/F 35 for, 38 against that Area Committee allow A.A. groups and other A.A. entities to distribute newsletters, meeting schedules or other A.A. material at area events that contain the symbol of the Circle & Triangle
10/19/2000	DCM MANUAL	M/S/P unanimously to approve the new DCM Manual for general circulation.
10/19/2000	BUDGET	2001 Area Budget of \$25,650.00 was presented and approved
10/19/2000	GSDYPAA LETTER OF SUPPORT	M/S/P unanimously to write a letter in support of GSDYPAA hosting the Western Area Conference of Young People next year.
11/11/2000	MILEAGE REIMBURSEMENT-CHAIRMAN	M/S/P unanimously to amend the 2000 budget by \$371.00 for Chairperson's mileage expense.
11/11/2000	DELEGATE'S BUDGET - GSO BALANCE	M/S/F to send the balance of the GSC budget line item of \$366.00 to GSO.
11/11/2000	FOUR AREA DCM SHARING SESSION - AMEND BUDGET	M/S/P unanimously to amend the 2000 budget by \$250.00 to fund the Four Area DCM Sharing Session for Feb., 2001
12/21/2000	FUNDING FOR DCM MANUAL	M/S/P to amend budget for DCM Manual reproduction expense
01/13/2001	FUNDING FOR ASSEMBLY DAMAGE	M/S/P to amend 2001 budget to reimburse District 9 for cost of repairing damaged floor after the September 2000 "Big Day" Area Assembly
01/13/2001	TRUSTEE EXPENDITURE	M/S/P to amend 2001 budget for up to \$500 for the expenses for our Trustee-at-Large candidate to attend PRAASA.
01/13/2001	GSC THEME	M/S/P to submit a 2002 General Service Conference Theme.
05/19/2001	CONTACT SERVICES	M/S/P to make available \$500 for a representative from Contact Services Committee to attend the annual Bridging the Gap Workshop Weekend.
09/22/2001	ARCHIVES	M/S/P to make available some level of funding for a representative from the San Diego-Imperial Area Assembly to attend the annual Archives Workshop.
09/22/2001	ELECTIONS	M/S/F to change the sequence of Area Officer Elections.
09/22/2001	BUDGET	M/S/P to approve the 2002 Budget as presented.
09/22/2001	AREA OFFICERS PRAASA FUNDING	M/S/F to transfer \$3,000 from the operating account to a special PRAASA Fund.
01/05/2002	TRUSTEE EXPENDITURE	M/S/P to fund Trustee nominee up to \$600 to attend PRAASA.
01/05/2002	PRAASA FUNDING	M/S/P Additional PRAASA Funding (\$2400) for Committee Chairs and Area Officers.
01/05/2002	GSC THEME	M/S/P to submit a 2003 General Service Conference Theme A.A. Worldwide - Our Unifying Principles.
01/05/2002	PRAASA BUSINESS AGENDA ITEM	M/S/P to send a letter to the PRAASA Business Committee in regards to labeling of the PRAASA tapes and its violations of Traditions 6 & 11.
06/01/2002	BUDGET AMENDMENT	M/S/P to approve Area Liability Insurance Increase of \$431.60.
09/14/2002	FINANCIAL GUIDELINES	M/S/P to increase the amount the Area Committee may approve for unbudgeted expenses up to \$450. Change in AAS&G
09/14/2002	PROPOSED SPANISH BIG BOOK	M/S/P to support a proposed new Spanish Big Book.
09/14/2002	PROPOSED LARGE PRINT FORMAT LITERATURE	M/S/P to recommend that AAWS Inc, publish conference approved literature "As Bill Sees It, " "Living Sober," and "Came to Believe," in large print format
11/02/2002	DISTRICT 23	M/S/P to split District 2 into District 2 and District 23.
11/02/2002	VOLUNTEERS MEMBERS ON STANDING COMMITTEES	M/S/P to add position of Volunteer Member on any Standing Committee. Change in the AAS&G.
11/02/2002	BUDGET AMENDMENT	M/S/P to fund the Delegate an additional \$708.17 to cover copy, phone and mileage expenses.
11/02/2002	GSC THEME	M/S/P to submit a 2004 General Service Conference Theme "Our Common Welfare"
11/02/2002	BUDGET	M/S/P -2003 Area Budget of \$31,431.
02/20/2003	AAS & G GRAMMAR AMENDMENT	M/S/P to add a "Confidential Statement" to the SDIA Structure and Guidelines.
02/20/2003	AAS & G GRAMMAR AMENDMENT	M/S/P to correct some grammar in the SDIA Structure and Guidelines.
03/20/2003	MANUAL PRODUCTION	M/S/P to reproduce and the GSR Manual and the DCM Manual.
08/21/2003	ARCHIVIST GUIDELINES	M/S/P to accept the Area Archivist Guidelines by the Area Committee.
09/18/2003	BUDGET AMENDMENT	M/S/P to amend the SDIA Budget by \$200 to purchase more GSR Orientation Packets.
09/18/2003	NOMINATION	M/S/P to nominate an Ad Hoc Translation Chairperson at the October Inter-district Meeting (District 15, 17, 18) and present the nominee to the Chair, Delegate, and Alternate Delegate for review. The Chair, Delegate, and Alternate Delegate will notify the Area Committee on what steps they would all take in the election process.
09/27/2003	BUDGET	M/S/P to accept the 2004 Area Budget of \$31,910.
09/27/2003	WEBSITE	M/S/P to move forward in establishing an SDIA Website.
11/20/2003	BUDGET AMENDMENT	M/S/P to amend the SDIA Budget by \$431.76 to reimburse the Area Secretary.
11/20/2003	BUDGET AMENDMENT	M/S/P to amend the SDIA Budget by \$369.83 to reimburse the Area Treasurer.
11/20/2003	BUDGET AMENDMENT	M/S/P to amend the SDIA Budget by \$181.00 to reimburse the Area Delegate.
11/20/2003	BUDGET AMENDMENT	M/S/P to amend the SDIA Budget by \$390.00 to reimburse the Contact Service Committee Alternate Chairperson.
11/22/2003	GSC THEME	The Area Assembly submitted a 2005 General Service Conference Theme "Practicing These Principles in All Our Affairs."

San Diego – Imperial Area Assembly Structure and Guidelines

01/10/2004	S & G AMENDMENT	The Area Assembly approved the amendment of “Appointed Committee Members to Standing and Ad Hoc Committees.
01/10/2004	S & G AMENDMENT	The Area Assembly approved the change in structure and in the S & G of combining the Grapevine & La Viña Committees into one committee.
01/10/2004	NAME CHANGE	The Assembly approved the name change of the Contact Services Committee to Contact on Release.
01/10/2004	BUDGET AMENDMENT	M/S/P to amend the SDIA budget to include an increase of \$628.05 in the cost of property, casualty, and liability insurance.
09/18/2004	S&G AMENDMENT	Final vote of Area Assembly to change the Area S&G to establish the position of Archivist.
09/18/2004	GSC REQUEST	M/S/P a request to translate the booklet “A Spiritual Awakening” into Spanish for the year 2005. This was sent to the Literature Committee of the GSO.
09/18/2004	GSC REQUEST	M/S/P that unless a comparable item can be prepared from La Viña material, the Assembly suggests that, on each following year, The Conference Grapevine Committee choose another book or CD/tape to be translated into Spanish.
09/18/2004	GSC REQUEST	M/S/P to request a return to the Spanish translation used in the 1985 version of the 12X12. The 1985 translation is truer to the original text than the 1995 version.
09/18/2004	GSC REQUEST	M/S/P motion to request that the Grapevine committee of the General Service Conference make pocket calendars and wall Calendars available in Spanish for La Viña subscribers.
09/18/2004	GSO REQUEST	M/S/P motion to request that the A.A. Service Manual combined with the Twelve Concepts of Service be placed on The GSO Web Site.
09/18/2004	ARCHIVES DISPLAY	M/S/P motion to accept the offer of an “Archives Display Room” at San Diego Central Office, in co-operation with the San Diego Intergroup, for the purpose of displaying Area Archives and request funds not to exceed \$2,500 (from the operating account non-budgeted) for the renovation.
09/18/2004	BUDGET	M/S/P motion to authorize \$876.00 for the delegate and another member of the Ad Hoc Remote Nations Committee to attend the Native American Indian Conference in Carson City, NV.
09/18/2004	GSC REQUEST	M/S/P motion to endorse a proposal to the General Service Conference that a pamphlet oriented toward and addressing members with long-term sobriety be created.
09/18/2004	MOTION TO INVESTIGATE H&I GUIDELINES	M/S/F motion to form a committee to examine H&I Guidelines for violations of Concepts and Traditions
11/13/2004	TRUSTEE-AT-LARGE	M/S/P that Bobbie C. be our Trustee-at-Large nominee.
11/13/2004	COMPUTER NEEDS COMMITTEE	M/S/P the Computer Needs Committee S&G as presented to Area Assembly.
11/13/2004	BUDGET	M/S/P the Area budget of \$33,500.00, of which this year, includes \$1000.00 for the Area Delegate to attend the International Convention in Toronto, Canada.
01/08/2005	BUDGET (PRAASA FUNDING)	M/S/P Non-budgeted request for funds for PRAASA 2005 held in Tucson in the amount of \$175 each for the Treasurer, Secretary, Registrar, Chairs of Standing and Ad Hoc Committees to attend. Total=\$2800.
01/08/2005	GSC REQUEST	M/S/P We request the General Service Conference Literature Committee consider developing a booklet of Native American Indian stories similar to those found in the Big Book (approx 3000 words). The booklet would be similar in size to the booklets Inmate to Inmate or Came to Believe.
09/17/2005	BUDGET	M/S/P The Archives Committee be allowed a non-budgeted expense of \$685 for the Archives Workshop. The funds to be disturbed out of the 2006 budget.
01/07/2006	BUDGET	M/S/P Request funds for the Remote Nations Committee-- 100 for 0 against no minority opinion Committee operational expenses \$366.00 Native American Gathering \$252.00, Local Native American Stories Booklet \$941.40
01/07/2006	BUDGET	M/S/P Request funds for various Officers and chairpersons to attend PRAASA- 84 for 6 against. Request in the amount of \$175.00 each for Alternate Chair, Treasurer, Alt. Treasurer, Secretary, Alt. Secretary, Registrar, Alt. Registrar, Chairs of the Standing and Ad Hoc Committees to attend PRAASA 2006/ The Pacific Regional Forum. Total to be \$3500.00.
01/07/2006	BUDGET	M/S/P Motion to authorize \$4,000 for new computers with required software (including anti-virus) for Treasurer, Registrar and Secretary; includes new accounting software and training for Treasurer. Vote on the substitute motion 90 for 2 against.
04/08/2006	S & G AMENDMENT	M/S/P- Absorb the Ad Hoc Audio Visual Committee into the Standing Literature Committee: passed without discussion
04/08/2006	S & G AMENDMENT	M/S/P- Ad Hoc Translation Committee become a Standing Committee.
04/08/2006	S & G AMENDMENT	M/S/P- Ad Hoc Accessibilities Committee become a Standing Committee
09/16/2006	BUDGET	M/S/P Ad Hoc Computer Needs Committee to become a Standing Committee called the Information Technologies Committee.
09/16/2006	BUDGET	M/S/P Request for non-budgeted operating expense for Registrar’s Mileage. Registrar traveled 400 miles last month visiting Districts. He requested \$740 in non-budgeted funds for mileage.

San Diego – Imperial Area Assembly Structure and Guidelines

09/16/2006	BUDGET	M/S/P Request for \$842 non-budgeted operating expense for treasurer for mileage, postage, and envelopes.
11/18/2006	BUDGET	M/S/P The San Diego- Imperial Area Assembly approved a capital expenditure in the amount of \$3610 to purchase additional translation receivers and upgrade the translation system transmitter.
11/18/2006	BUDGET	M/S/P Motion to replace the Area Registrar’s stolen notebook computer, in the amount of \$1297.10
11/18/2006	BUDGET	M/S/P Motion to purchase a computer for Archives Committee- a computer and related equipment not to exceed \$2600.00
11/18/2006	BUDGET	2007 budget approved in the amount of \$ 43,643
01/06/2007	GSC REQUEST	M/S/P Motion to request Area Delegate, Jerry C, to submit a letter to the General Service Conference Coordinator requesting the following addition to the Agenda for the 2007 General Service Conference: “The General Service Conference develops a pamphlet directed towards Central Service Offices and Intergroups in English and Spanish.”
01/06/2007	GSC REQUEST	M/S/P Request GSO to research the cost and utility of producing Directories for Eastern and Western US & Canada
01/06/2007	GSC REQUEST	M/S/P Motion to change the pamphlet “Can AA Help Me, Too?”, subtitled “Black/African-Americans Share Their Stories” to “AA and the Black/African-American Alcoholic.”
01/06/2007	GSC REQUEST	M/S/P Motion that a pamphlet for parents of minors be developed and a draft or a progress report be brought to the 2009 Conference Literature Committee for review
09/22/2007	GSC REQUEST	M/S/P Motion that a pamphlet on sponsoring minors be developed and a draft or a progress report be brought to the 2009 Literature Committee for review.
09/22/2007	UNBUDGETED EXPENSE REQUEST	M/S/P The Contact on Release Committee requests an additional funds allocation over the approved 2007 budget amount in the of \$611.41
01/05/2008	S & G AMENDMENT	M/S/P to change the text on page 5, section VI, sub point A “Financial Guidelines of the Area Assembly” to read as follows: A. Area Assembly will accept contributions only from individual AA members, AA Groups, and Districts in the San Diego-Imperial Area to ensure that the Assembly remains directly responsible to those it serves. This motion also affects page 4, sub point G1 under “The duties of the Area Treasurer,” which will be changed as follows: 1. Receive and record contributions from AA Groups, Districts, and individuals, acknowledging each contribution in writing.
01/05/2008	H&I SUBCOMMITTEE	M/S/P Motion to have Contact on Release function as a subcommittee of H&I for a one year trial period.
11/15/2008	H&I SUBCOMMITTEE	M/S/P Extension and reaffirmation of SDIAIC / Contact on Release project
11/15/2008	BUDGET	M/S/P Approval of the 2009 Area Assembly Budget
11/15/2008	UNBUDGETED EXPENSE REQUEST	M/S/P - The Translation Committee requests an additional \$200 For oral Spanish interpretation at the Area Assembly
11/15/2008	UNBUDGETED EXPENSE REQUEST	M/S/P - The Translation Committee requests an additional \$750 For oral Spanish interpretation at the Area Committee Meetings
11/15/2008	S & G AMENDMENT	M/S/P To amend Area 08 Structure and Guidelines, Section G, Item 2 to read: At the end of any calendar quarter, all funds in excess of three months (25%) of the current year’s approved budget will be sent to the General Service Office in New York.
01/10/2009	S & G AMENDMENT	M/S/P Motion to change the text on: page 3, Section IV, C.1. Definition of a Quorum to read as follows: C. Voting Procedures of the Area Assembly: 1. A quorum necessary to open the Area Assembly business meeting will consist of twice as many GSRs as the total number of DCMs, Area Officers and other voting members of the Area Assembly that are present.
01/10/2009	S & G AMENDMENT	M/S/P Motion to change the text on: page 12, section XII.B and D to read as follows: B. The proposed amendment will be presented at the next Area Assembly meeting at which Area business is being conducted. If a majority of the members present concur, the Area secretary will distribute copies of the proposed change to all GSRs, DCMs, Area Officers, the Area Delegate, Alternate Delegate and voting members of the Area Assembly. D. At the following Area Assembly meeting at which Area business is being conducted, the proposed amendment may be adopted by a two-thirds (2/3) majority vote.
01/10/2009	BUDGET	“To fund expenses for our Trustee at Large/US nominee to go to the Pacific Regional AA Service Assembly in Oakland, CA – March 6, 7, & 8, 2009.”
09/26/2009	S & G AMENDMENT	M/S/P Motion to remove references to the Contact on Release Committee as a standing committee of the SDIAA as it has now become part of the San Diego Imperial Area Institutional Committee. Remove from the S&Gs: Entire clause of VIII. A. 5.; and the words, “Contact On Release” from VIII. C. 1. b.
09/26/2009	S & G AMENDMENT	M/S/P Motion to change the definition of a quorum of area committee meetings in Section VII. B. 2. to: More than half of the voting members of the Area Committee, as described in section VII A., must be present to constitute a quorum.

San Diego – Imperial Area Assembly Structure and Guidelines

09/26/2009	BUDGET	M/S/P Motion to spend up to \$2950.00 to purchase four (4) laptops in 2009: Replacement laptops for Registrar, Treasurer, Secretary, or Archives Committee or where needed; New laptop for ITC; Windows XP Professional Software and extended warranty for all 4 laptops; Adobe Acrobat 9.0 for ITC laptop.”
04/10/2010	S & G AMENDMENT	M/S/P Insert additional text in Section IX on Page 10, after item F of the Area Assembly Structure and Guidelines to read as follows: G. Vote handling at Election Assemblies. 1. Each vote will be announced as counted and recorded vote by vote on a tally board. 2. The votes of each round within every ballot shall be kept separate and saved until the close of the Assembly. 3. In case of reported election error(s), the election chair will immediately stop the elections and present the reported error(s) to the Assembly for resolution.
05/02/2010	ACCEPT QUORUM OF APRIL 2010 AREA ASSEMBLY	M/S/P - That we accept the results of the business meeting at the April Assembly as they were
09/11/2010	S & G AMENDMENT	M/S/P Adjust to descriptions of the District 20 and 3 boundaries on pages B-2 and B-1 to reflect the boundary changes previously approved by both Districts. Also correct the map on A-1 to reflect the changes that follow: District 20 - NORTH: Camp Pendleton southern border and San Diego County line. EAST: I-15 at Gopher Canyon Rd. north to Hwy 76 EAST: to Rice Canyon Rd. NORTH to Rainbow Valley Blvd. to I-15 to county line (borders District 3). SOUTH: Gopher Canyon Rd. to Old River Rd. to Mission (Hwy 76) to Oceanside city limits (borders District 1). WEST: Eastern border of Oceanside and Camp Pendleton (borders District 2). *WIDTH: North-South 12 miles, East-West 13 miles. District 3 - NORTH: Riverside County line from I-15 to Cleveland National Forest line. EAST: Cleveland National Forest line extended west to Highway 78, then on an extended diagonal line to Archie Moore Rd. and Highland Valley Rd. (borders District 22). SOUTH: Highland Valley Rd. at I-15 to Archie Moore Rd. (borders District 21). WEST: I-15 at Riverside County line to Rainbow Valley Blvd to Rice Canyon Rd. to Hwy 76 west to I-15 south to Highland Valley Rd. (borders Districts 1, 20, 21). WIDTH: North-South 23 miles; East-West 19 miles.
11/20/2010	S & G AMENDMENT	M/S/P - To amend Section VI. Financial Guidelines of the Area Assembly by relabeling the existing Subsections as B. through I. and inserting the following text as new Subsection A.: Corporate Poverty: The San Diego-Imperial Area shall take great care that its spiritual financial principle be one of corporate poverty. Corporate poverty means that the Area will maintain sufficient operating funds for its expenses, will only hold funds for stated A.A. purposes, and will keep the Fellowship’s funds at work carrying the message of Alcoholics Anonymous.
11/20/2010	BUDGET	M/S/P - That the Area adopt the proposed 2011 budget as presented here today.
11/12/2011	S & G AMENDMENT	M/S/P - Modify text in section IX on Page 10, after item F of the Area Assembly Structure and Guidelines to read as follows: G. Vote handling at Election Assemblies. Change item 1. to read “Votes for each round will be totaled prior to being posted.”
1/7/2012	BUDGET	M/S/P – Modify text in section VI on Page 5, after item G.1. Add a. That the Treasurer manage certain line items, as approved by the Area Committee, to allow for line item specific contributions through reimbursements or targeted donations. These line items will be tracked as discrete cost and will not be used in the multiple for factoring Quarterly excess funds. They will have exact and specific purpose.
7/1/2012	Ad Hoc Committee on S&G review	11 Grammatical changes were incorporated as a result of the Ad Hoc Committee’s report. The report is available from the Policy Committee and on the web site under Policy Committee Documents.
1/5/2013	S & G AMENDMENT	M/S/P – Add text on Page 3, Section III B.2. to read “Any AA member may attend and participate in discussions although they do not hold a voting status. Members are encouraged to attend Area Assemblies as a way of attracting them to General Service.”
1/11/2014	S & G AMENDMENT	M/S/P – Move the Funding of the Standing Committee Guideline to the Financial Guideline’s section
1/11/2014	S & G AMENDMENT	M/S/P – Correction of Section XI. Clarification of tax deductible status of SDIA
1/11/2014	S & G AMENDMENT	M/S/P – Replacement of Officers. Clarification of elections to fill vacancies.
1/11/2014	S & G AMENDMENT	M/S/P – Create an Area Web Servant Position.
6/4/2016	S & G AMENDMENT	M/S/P – “Maintenance of Tax Filing Record,” Sec.VIII.B.11 add “e.”
6/4/2016	S & G AMENDMENT	M/S/P – “Annual Tax Filing Responsibility,” Sec.V.G. add “7.”
6/4/2016	S & G AMENDMENT	M/S/P – “Inclusion and Contributions,” Sec.V.G.1. and Sec.VI.B change text
1/12/2019	S & G AMENDMENT	M/S/P – “GSO Send-Off”.
1/12/2019	S & G AMENDMENT	M/S/P – “Young People in AA
5/16/2019	S & G AMENDMENT	M/S/P – “Appropriate Servant Leadership Eligibility”
9/12//2020	S & G AMENDMENT	M/S/P – “Armed Services Standing Committee”
10/6/2020	S & G AMENDMENT	M/S/P – “Desolve Agenda Committee”