

Meeting Minutes for Finance Committee Meeting held on September 12, 2022.

The meeting was called to order at 6:30pm by Finance Chair Cindy. Cindy requested that Link S. record the minutes for this meeting.

In attendance were Cindy (Finance Chair), Lynn E. (Treasurer), Adrian O. (Area Chair), Rob R. (Alt. Treasurer), Teresa W. (Member), Link S. (Member), Paul K. (Member).

After reciting the Declaration of Unity, Treasurer Lynn E. gave her treasurer's report and budget finance report. As of 8/31/22 we are at 77.53% of our contributions for this year. We're ahead as 75% would normally be received by the end of September. As of 8/31/22 are expenses are at 43% of the amount budgeted for the year. We have spent less than was budgeted during the first 8 months of 2022.

Lynn reported that at the August Committee meeting there was discussion about PRAASA and other items relating to reducing the proposed 2023 budget. Officers and committee chairs were given until September 5 to request any changes to the 2023 budget. Only two changes were requested: 1) to support the Delegate's travel to the GSO Conference and 2) to support the Alternate Delegate's travel to PRAASA where he has a presenting commitment. This brings the 2023 budgeted income and expenses to 8.22% above the 2022 budgeted income and expenses.

Discussion ensued upon a request by the Armed Services Committee to either increase their 2023 budget request by \$910 or request reallocation funding to cover mileage to a weekly meeting on Camp Pendleton at Camp Horno for 50 weeks. The motion carried to recommend a budget adjustment of \$910.

The Treasurer asked the area officers and committees to estimate their unspent funds for 2022 ~~total spending~~ and to provide these numbers to the Treasurer by October 6, 2022. This information will be used to plan future reallocation request limits.

Discussion then turned to reallocation requests: 1) From the Area Chair – reimburse PRASSA 2023 expenses of \$350 each for 7 Area officers plus Area Standing Committee Chairs (12 chairs) (19 x \$350) for a Total Request of \$6,650. 2) From IT Chair – Total Request of \$317.80 for mileage reimbursements for the Area Archivist and the Area Webservant. 3) From the Area Chair – to reallocate funds for the Area Archivist to attend a conference in Canada in the Total Amount \$2,160. **Total Requested Reallocation of \$9,127.80. This amount does not include the \$910 requested as an increase to the 2023 budget by the Armed Services Committee. If not approved as an increase to the 2023 budget, the Finance Committee will recommend adding this amount as a reallocation from the 2022 budget. Due to a translation delay the three linguistic districts have until the morning of September 15 to submit reallocation proposals.** The Finance Committee supports that theseis reallocation requests which will be discussed at-be sent to the Big Day Assembly. ~~This~~

No old business at this time.

Next Finance Committee meeting will be held on October 10, 2022, 6:30pm

LINK S.

Finance Committee Member and Acting Secretary