

**Area 8 San Diego-Imperial County
Archives Committee Minutes
October 6, 2021, 7:00 – 8:00 P.M.
Zoom ID: 948-0358-4133**

Meeting called to order at 7:00 pm

Opening: Serenity Prayer

In Attendance:

John B. (Chair), Tom C. (Alt. Chair), Julie O. (Secretary), Janet L. (Member), Alan R. (Member),
Cindy D. (New Member)

Introductions/Birthdays:

- Welcome Cindy D.!!
- Birthdays: Julie O. 10 years on 9/28/2021

Reading of practical experience from Archives Handbook: None.

Approval of Minutes: Approved as is.

Chair's Activities since last meeting

- Attended ACM 9/16/21.
- Brainstormed with Tom C. re: unavailability of previously expected ROOTS date of November 20th. Decided to move ROOTS to November 28th, the Sunday after Thanksgiving. This was for many years the traditional day that ROOTS was held on.
- All speakers are available for the new date.

Business:

- Website Update
 - o Julie sent the Archives webpage design ideas and materials to Chuck, the Alternate IT Chair on 9/2/2021.
 - o He expressed an interest in working on the project but had a couple projects he needed to complete.
 - o Julie sent a reminder email to Chuck regarding meeting with John and I to discuss next steps.
 - o If the current IT Committee members are not able to design the landing page as intended, the committee voted to have it revert to the plain version previously displayed.

- ROOTS Update
 - Refreshments:
 - Coffee and cookies will be allowed at venue.
 - Tom confirmed that we can access the coffee makers at Harding Street the day of.
 - Shopping List: John
 - Masks
 - Coffee and tea supplies
 - Cookies
 - Equipment: Janet to lend a recording device to set at the podium.
 - Thank you cards: Janet
 - Flyer:
 - Correct the date
 - Add message to “bring cookies to share”
 - Switch around the wording to make it more obvious what the workshop theme is, etc.
 - Flyer will not be printed
 - Ken and Shirley have had some health issues and are currently in assisted-living. Tom to check in re: their health. Bill and Michelle M. from Santee might be a back-up. Bill M. mentioned a lesbian old-timer couple that might be a good option.
 - Mike S. might not be able to participate in ROOTS. John will check in with him. The Area Archivist position is up for election this year. It is an appointed position by the Area Committee.
- Oral Histories
 - Janet has completed approximately ten oral histories and has a couple more scheduled.
 - The goal is to archive the audio tracks on the website so it's important that we have an organized site to house them.

Next meeting: November 3, 2021

Responsibility Pledge: I am responsible.
When anyone, anywhere,

Reaches out for help,
I want the hand of AA always to be there.
And for that: I am responsible

Meeting closed at 7:48 pm.