

**Area 8 San Diego-Imperial County
Archives Committee Minutes
December 1, 2021, 7:00 – 8:00 P.M.
Zoom ID: 948-0358-4133**

Meeting called to order at 7:00 pm

Opening: Serenity Prayer

In Attendance:

John B. (Chair), Tom C. (Alt. Chair), Julie O. (Secretary), Janet L. (Member), Alan R. (Member)

Introductions/Birthdays: None

Reading of practical experience from Archives Handbook: None

Approval of Minutes: Approved as is.

Chair's Activities since last meeting

- Attended ACM 11-18-21
- ROOTS

Business:

- ROOTS debrief
 - o Attendance: Even though the event was heavily publicized, only had a 50% turn out (approx. 57 attendees). Not sure if GSRs were getting the word out. The older members may hesitate to attend due COVID. Maybe consider hybrid format next year. Maybe we should consider changing the event to a weekend that is not over a holiday. Maybe consider holding the event mid-county so it is better attended.
 - o The A/V person did not show up to the event. John said he did get an email from her that she was sick. Tom saved the day with the wireless mic!
 - o Butch recorded the event. John has the recording to archived.
 - o Speakers were excellent and engaging.
 - o 7th Tradition was \$200.00
 - o Expenses:
 - ASL Interpretation: \$130 x 2 interpreters. One hour was paid via cash on-site and the interpreters will bill the Area for the remaining hour.
 - Spanish Interpretation: \$50

- Supplies: John will submit a receipt for the coffee supplies and cookies.
John will place the remaining coffee supplies in the Area storage.
- Officers
 - Chair: Tom will be Chair effective January 1st. John will meet with Tom before the next committee meeting to give him the Central Office key. He will transfer the archives Gmail account to Tom.
 - Secretary: Julie will be rotating out of her position effective January 1st.
 - John is interested in the Archivist position. There is an application process, and the Area Committee appoints the Archivist.
- Website Update
 - There are no current updates. Julie will reach out to the IT Committee to see what the status is with the landing page.
- Oral Histories
 - Janet continues to collect oral histories.
- Tom will attend the ACM in John's place on December 16, 2021. It is the annual potluck.

Next meeting: January 5, 2022

Responsibility Pledge: I am responsible.
When anyone, anywhere,
Reaches out for help,
I want the hand of AA always to be there.
And for that: I am responsible

Meeting closed at 7:51 p.m.