

## ARCHIVES COMMITTEE MEETING MINUTES

June 3, 2020

7:00 p.m. – 8:00 p.m.

### In Attendance:

John B., Committee Chair  
Karen M., Committee Member  
Renee L., Area 8 Liaison  
Alan R., Committee Member

Julie O., Committee Secretary  
Mike S. Archivist  
Thomas C., Committee Member

### Opening: Serenity Prayer

### Introductions/Birthdays

- Mike S. – celebrating 18 years June 1st

### Business Minutes

- May 2020 Business Meeting Minutes approved.

### GSO Practical Experience Archives Workbook

- Committee read a passage from Alberta/Northwest Territory, Area 78.

### Archived Materials – Electronic Cataloging

- Chair retrieved the laptop and external hard drive from Central Office to begin digitizing files.
- Documents to archive
  - Area 8 Reopening Groups in San Diego-Imperial Counties. Renee to send to John.
  - Area 8 AA Membership Survey
  - Technology & AA Flyer & Zoom Chat (unfortunately it was not recorded). Julie to send to John.

### Archiving COVID-Related Materials

- Continue to secure and preserve items pertinent to COVID-19 & AA.
- Chair reminded committee members to keep notating any details, items of interest and event during the pandemic as well as collect anything related to AA and COVID-19.

## BUSINESS

### Archives Structure and Guidelines

- Committee reviewed current structure and guidelines posted on the Area 8 website.
- Committee members to review the Structure & Guidelines and continue to provide feedback next month.
- Committee left off at 2.2.1

## ROOTS

- Committee further discussed the event being held on Zoom.
- Tom reported that the City of Carlsbad Parks & Rec are still closed. He will keep us posted.
- Chair discussed the possibility of recruiting Gail M who started ROOTS. She had 48 years and lives in South Dakota. It would be easier to have her speak if it was via Zoom.
- Committee will further discuss utilizing the interview format with an MC and speaker (similar to Unity Day when Mike interviewed Joan).

**OLD BUSINESS ON HOLD**

- Kevin to present on Archives Conference he attended Summer 2019
- Area 9 Archives Room visit postponed until “shelter in place order” is lifted

**NEXT MEETING SCHEDULED:** Wednesday, July 1, 2020 at 7:00 p.m. @ Zoom ID: 929 5741 2755,  
Password: 718582

Meeting closed at 8:05 p.m.