

Area 8 AA Archives
Archives Committee Minutes
July 5, 2023 7:00pm-8:00pm
Zoom ID 895 7511 7152
PW 916088
ZOOM

<https://us06web.zoom.us/j/89575117152> (Password: 916088)

Opening Serenity Prayer

- Introductions/ Birthdays
- New Members - Shannon
- Attendees – Heidi, Janet, Paul K., Kristine, John, Shannon
- Not Present – Rick, Lisa, Lore

State our Mission: read from Archives Structure and Guidelines – [Collection Policy](#)
Read /Approval Minutes – [Kristine read June's](#). All approved

Treasurer and Budget report: All that we are doing with Structure and Guidelines is to give the Archivist a line item in the budget, so that he doesn't have to make an Unbudgeted Request to cover any expenses. The Archives Committee approved & was submitted by Heidi.
[Add to Area Committee. Required to attend Assembly Meetings. Budget Assembly will be November 11.](#)

Chair's Activities/ old business:

- 6/15/2023 ACM in person at Ridgeview Court
- 6/10/2023 Rick Archivist attended Unity Day. He was the main speaker.
- 6/25/2023 Met Janet, Shannon, Lore at Mira Mesa storage. We were locked out,.No key. Adrian is scheduled to meet with Tom on 7/6/2023 to transfer ownership of storage unit to Area 8. [After we obtain the keys, we will be able to do an inventory at Mira Mesa. There are no keys & Area Maintenance will fix by July 6.](#)
 - 6/25/2023 Janet and Heidi visited the venue for Roots, War Memorial Building.
- 6/24/2023 attended Service Palooza to represent Archives Committee.
- July 2, 2023 Pacific Region Archives Chairs and Archivists meet and talk and ask questions. Zoom Meeting. Share inventory document
- Theme and Flyer for roots.
- Speakers for Roots.- [Joan \(66+ yrs and knows history of War Memorial Bldg\) & Reggie \(41 yrs\)](#)
- Go Over TimeLine Spreadsheet for Roots. [We're on schedule. Still need to reserve sign language and Spanish. There is no WiFi so there will be no zoom meeting.](#)
- Young People in AA asked us to put up a table/Share Flyer (Table until after Roots) table until February 2024

New business:

- Inventory as stated in our Responsibilities. An inventory will help us to move ahead. Review the Suggested Collection Policy, and a category system to label the inventory
- Meeting Judi at Central Office re: storage, contents of storage, rent, inventory Repository at Archives.
Storage at various facilities into Lemon Grove, if possible. Done by Oct 2023. Paul is at Miramar Facility.
Business Committee Meeting 7/24. Inventory of storage will be shared via videos
August Inter-Group Meeting – Chair on August 10 announces ROOTS and seeking ideas. “What needs to be done in storage w/their cooperation?”

Close w Responsibility Pledge