Area 08 Pre-Conference Process (Assignments & Layout) 2024

<u>**Timeline**</u>

- ➢ 1/13/24 – All members of the Area Assembly that attend in person are assigned to "Conference Committees" at the Orientation Assembly. *A different structure of participation will be used for those in attendance on 1. Online, and 2. from the Linguistic Districts.
  - ○ The sitting Area 08 Standing Committee Chairs will preside over these Conference Committees as the Chair. These assignments will be preselected and align as closely as possible to the Area Committee that they serve on.
  - ○ All Assembly members aside from the Committee Chairs will be assigned their Conference Committee at the Orientation Assembly Registration Table.
  - ○ A 10–15-minute explanation and Q&A will take place during the Assembly to address the scope and responsibility of the assembly members as it pertains to their Conference Committee assignments through the Pre-Conference Assembly.
  - ○ The members in attendance online and from the Linguistic Districts will be assigned a predetermined split of the "Conference Committees" to participate in through the Pre-Conference Assembly.
  - ○ Past Delegates will be utilized where possible to contribute their individual General Service Conference experience and help ensure an efficient flow to the Area Pre-Conference Process.

- ➢ The "Conference Committee" and Area Standing Committee Alignment for those in attendance in person are as follows:

<u>Conference Committee</u>	<u>Area Standing Committee</u>
Agenda	Internet Technology (*Web servant*)
Archives	Archives (*Archivist*)
Corrections	San Diego & North County H&I
C.P.C.	C.P.C.
Finance	Finance
Grapevine / La Vina	Grapevine / La Vina
Literature	Literature
International Conventions/ Regional Forums	Policy
Public Information	Public Information (*Local Intergroups*)
Report & Charter	Newsletter
Treatment & Accessibilities	Armed Services & Accessibilities
Trustees	YPAACC / Translation

Area 08 Pre-Conference Process (Assignments & Layout)2024

- ➢ Those participating online will be assigned the following "Conference Committees" and work independently from the those participating in person.

  - Agenda
  - C.P.C.
  - Finance
  - International Conventions/Regional fORUMS
  - Report & Charter
  - Trustees

- ➢ Those participating from the Linguistic Districts (15, 17, 18) will be assigned the following "Conference Committees" and work independently from the those participating in person:

  - Archives
  - Corrections
  - Grapevine / La Vina
  - Literature
  - Public Information
  - Treatment & Accessibilities

These Conference Committee assignments will be utilized during the Pre-Conference Assembly on 4/6/24. A supplementary document to this one will be distributed before or during the Pre-Conference Workshops in March. The forthcoming document will detail the role and responsibilities of all Assembly members on 4/6/24, in addition to the objective of the Conference Committee "Work" during the Assembly.

Area 08 Pre-Conference Process (Assignments & Layout)2024

Timeline Continued

> ➤ 4/6/23 – Pre-Conference Assembly

◆ Upon arriving, all members will check in at the Registration Table and pick up a name tag that includes the Conference Committee that they will be working with throughout the day.

◆ The Assembly will meet in the Main Room for brief Officer Reports, an introduction to the day's activities by our Delegate, Richard O., followed by a Conference Presentation.

◆ At approximately a half-hour in to the Assembly, the body will disburse to their Conference Committee Table. Area Standing Committee Chairs will disburse to and preside over the Committee Table detailed in the first part of this document.

◆ English speaking members will break out to 12 Committee tables. Our Hispanic members will break out to 2 or 3 Committee tables, of which each table will cover 3 or 2 Committees worth of agenda items respectively. The members attending online will break out to 6 Committee rooms online.

◆ The purpose of each Committee will be to work together in acquiring a Group Conscience on which assigned Agenda items will be reported on and what will be reported back to the Delegate during the second half of the day.

◆ A suggested structure for this Committee activity would be as follows:

- The Chair will facilitate all of the Committee activities for the day.
- Each member introduces themselves.
- A request will be made for a volunteer Scribe or Secretary. This member will be responsible for recording the Committee's process and all pertinent discussion related to the Agenda Items the first half of the day. They will also be the one to report back to the Delegate in the second half of the day.

Area 08 Pre-Conference Process (Assignments & Layout)2024

- ■ Each Conference Agenda Item that is assigned to the Committee will be identified ***Important*** *This should not be the first time that Members are introduced the Items assigned to their Committee. All should receive the final list of agenda items sometime in February through their DCM, and have identified them to ask clarifying & background questions at one or more of the Pre-Conference Workshops in March.*
- ■ The Committee will decide which items will be discussed, and the order and length of time in which they will be discussed. **It is not necessary that all items be discussed. This will be left to the Group Conscience.*
- ■ The discussion may benefit from using the A.A. approved <u>smf-111_en How to Conduct a Sharing Session</u> to guide the process.
- ■ The Chair will use their best judgment (and may consult with the Committee) on determining the length of time that each member has to share. This time may vary depending the topic, how many items remain to be discussed, time remaining for discussion on an item, etc.
- ■ There will be time allotted for two 10-minute breaks during the Committee break out during the first half of the day.
- ■ **MOST IMPORTANT:** Each GSR will bring the spirit and conscience of their Group into the Committee discussions throughout the day.

◆ After lunch, the Assembly will gather in the main room for two more Conference presentations. During the presentations, the scribe/secretary for each Committee will be asked to finalize their notes on Committee discussion in preparation for a 5-minute report back to the Delegate in front of the Area Assembly.

Area 08 Pre-Conference Process (Assignments & Layout)2024

◆ All 20 Committee Groups will report back for 5 minutes each after the Conference presentations. These will include:

1. Agenda
2. Archives
3. Corrections
4. C.P.C.
5. Finances
6. Grapevine / La Vina
7. Literature
8. International Conventions/Regional Forums
9. Public Information
10. Report & Charter
11. Treatment and Accessibility
12. Trustees
13. Hispanic Group 1 (3 of the 6 assigned Committees)
14. Hispanic Group 2 (3 of the 6 assigned Committees)
15. Online – Agenda
16. Online – C.P.C.
17. Online – Finance
18. Online – International Conventions/Regional Forums
19. Online – Report & Charter
20. Online – Trustees

◆ There will be a 30-minute open mic sharing period after the Committee report backs. This period is for those GSRs that feel their Group's Conscience was not expressed on any of the Conference Agenda Items during the report backs.