

2025 Budget Timeline

- **Monday January 8th:** Treasury Team presents draft Budget Timeline to Finance Committee for finalization.
- **Before February 15th:** Treasury Team creates budget request form templates for each Officer and Committee Chair
- **Thursday February 15th:** Treasury Team presents budget timeline and budget request forms templates to ACM and answer any questions.
- **Friday March 1st:** The Treasury Team will email budget request forms to Area Officers and Committee Chairs. Budgets due to Finance Committee and Treasury Team by April 30, 2024.
- **Saturday March 9th:** Officers and Committee Chairs budget prep workshop. Zoom meeting from 10:30am - 12:00pm. **Do we want a second workshop in April?**
- **March – April:** Area Officers and Committee Chairs prepare and send their budget requests to the Treasury Team and the Finance Committee chair emails at treasurer@area8aa.org, alt_treasurer@area8aa.org, and finance@area8aa.org.
- **Monday April 8th:** Treasury Team and Finance Committee start to review submittals and flag any missing information or potential issues and build preliminary budget and determine who would benefit from visiting Finance to present their budget in person.
- **May 1st-12th:** Treasury Team prepares consolidated budget report based on budget requests from Officers and Committee Chairs.
- **Monday May 13th:** Finance Committee holds formal budget request presentations from Officers and Committees as needed during the finance committee meeting.
- **Monday June 10th:** Finance Committee and Treasury Team continues to refine the Budget.
- **Monday July 8th:** Treasury Team and Finance Committee create the draft proposed budget.
- **Thursday July 18th:** Treasury Team presents draft of proposed budget to the Area Committee for review and feedback.
- **Monday August 12th:** Treasurer and Finance Committee consider feedback from Area Committee and modify draft budget accordingly creating the final proposed budget.
- **Thursday August 15th:** Treasurer presents finalized proposed budget to ACM, where it will be voted on, or amended. DCMs encouraged to invite the Finance Committee and Treasury Team to discuss the budget at the monthly meetings.
- **Saturday September 21st Big-Day Assembly:** Present the budget to the assembly, including background information for the GSR's to take back to their groups for its group conscience.
- **September - October:** Budget presentations at District Meetings to be given by the treasurer, alternate treasurer and finance committee members, as requested by districts. Presenters to e-mail Treasurer/Alternate with any significant concerns raised in presentations.
- **Saturday November 16th – Budget Assembly:** Budget Assembly, Assembly votes on and approves the final 2024 budget.